



Hiawatha Public Library  
150 West Willman  
Street Hiawatha, Iowa  
52233  
319.393.1414

Board Meeting Agenda  
Hiawatha Public Library Board of Trustees

March 12, 2019  
7:00 p.m.  
Glenn Schminke Community Room  
Hiawatha Public Library

Library Board President: Brenda Powers

- A. Call to Order
- B. Approval of Agenda
- C. Approval of Consent Agenda
  - 1. Approval of bills
  - 2. Minutes: February 12, 2019
  - 3. Library Director's Report
  - 4. Monthly Report
- D. New business
  - 1. Library Renovation and Expansion Project
    - a. Review bids
    - b. Consider Resolution Awarding Project Construction Contract
- E. Old Business
  - 1. Accreditation discussion
- F. General Discussion
  - 1. Trustee training
- G. President's Report
- H. Adjournment

**The next regularly scheduled board meeting is set for Tuesday, April 9, 2019 at 7:00 p.m. in the Glenn Schminke Community Room, Hiawatha Public Library.**



# Register Report

2/13/2019 through 3/8/2019

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
<b>Adult Music</b>								
2/19/2019	FY19		Amazon	112-82603...	001-410-650...			-299.82
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-13.98
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-142.92
<b>Children' Music</b>								
2/19/2019	FY19		Amazon	114-94688...	001-410-650...			-32.10
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-19.98
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-10.83
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-1.29
<b>Children's-YA Audio</b>								
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-12.95
<b>Children's-YA Books</b>								
2/19/2019	FY19		Amazon	113-07349...	001-410-650...			-1,851.72
2/19/2019	FY19		Amazon	113-38865...	001-410-650...			-17.95
2/19/2019	FY19		Amazon	113-02610...	001-410-650...			-29.44
2/19/2019	FY19		Amazon	113-05902...	001-410-650...			-18.79
3/6/2019	FY19		Amazon	113-14986...	001-410-650...			-7.16
3/6/2019	FY19		Amazon	113-01136...	001-410-650...			-8.93
3/7/2019	FY19		Amazon	113-36553...	001-410-650...			-11.38
3/7/2019	FY19		Amazon	113-40114...	001-410-650...			-9.65
3/7/2019	FY19		Amazon	113-12658...	001-410-650...			-5.99
3/7/2019	FY19		Amazon	113-97122...	001-410-650...			-16.62
3/8/2019	FY19	S	Baker & Taylor		001-410-650...			-28.49
<b>DVD</b>								
<b>Adult DVD</b>								
2/19/2019	FY19	S	Amazon		001-410-650...			-1,697.32
					001-410-650...			-3,196.48
					001-410-650...			-2,708.36
					001-410-650...			-191.44
					001-410-650...			-197.50
					001-410-650...			-88.89
					001-410-650...			-27.00
2/19/2019	FY19	S	Amazon		001-410-650...			-29.99
					001-410-650...			-14.96
					001-410-650...			-37.96
2/19/2019	FY19		Amazon	111-42906...	001-410-650...			-24.93
2/19/2019	FY19	S	Amazon		001-410-650...			-37.96
					001-410-650...			-102.86
2/19/2019	FY19	S	Amazon		001-410-650...			-109.98
2/19/2019	FY19		Amazon	111-59932...	001-410-650...			-27.26
3/4/2019	FY19		Kanopy	149262	001-410-650...			-20.00
3/6/2019	FY19		Amazon	113-34965...	001-410-650...			-326.29



## Register Report

### 2/13/2019 through 3/8/2019

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
3/4/2019	FY19		SenSource	Annual dat...	190-410-672...			-180.00
320-410-6506 Children's Program Trust								
2/19/2019	FY19		Amazon	113-76929...	320-410-650...			-31.92
2/19/2019	FY19		Amazon	113-49212...	320-410-650...			-7.99
2/19/2019	FY19		Swank	1557271	320-410-650...			-388.00
3/4/2019	FY19		Hy-Vee	2/26/19	320-410-650...			-8.78
3/4/2019	FY19		Dollar Tree ...	2/22/19	320-410-650...			-6.00
3/4/2019	FY19		Apple	Order ID M...	320-410-650...			-2.99
3/4/2019	FY19		Casey's Pizza	2/22/19	320-410-650...			-129.81
3/4/2019	FY19		Fareway	2/23/19	320-410-650...			-5.00
3/4/2019	FY19		Jeaneal We...	Ice	320-410-650...			-4.99
3/4/2019	FY19		Hy-Vee	2/14/19	320-410-650...			-30.23
3/4/2019	FY19		Costume Sp...	2/13/19 SH...	320-410-650...			-140.00
3/7/2019	FY19		Amazon	113-91854...	320-410-650...			-9.37
3/8/2019	FY19		Wild Times ...	062719	320-410-650...			-400.00
3/8/2019	FY19		Darrin Crow	Summer re...	320-410-650...			-200.00
3/8/2019	FY19		Rope Warrior	summer re...	320-410-650...			-400.00
OVERALL TOTAL								-13,856.38



## Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: February 12, 2018

Call to Order: 7:03 pm

**A. Call to Order – Roll Call** Present: Brenda Powers, Matt Dunbar, Anna Ronnebaum, April Neuendorf, Jerry Mohwinkle, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Erin Zaputil – HPL Operations Manager, Rob Archibald – City Council Member.  
Absent – Sue Halter

### **B. Approval of Agenda**

The Agenda was reviewed. Brenda Powers made a motion to accept the agenda, Anna Ronnebaum seconded and the motion carried.

### **C. Approval of Consent Agenda**

1. Approval of bills
2. Minutes: January 8, 2019, January 17, 2019 and January 22, 2019
3. Library Director's Report
4. Monthly Report

Unanimous approval was given for the Consent Agenda.

### **D. New Business**

1. Consider resolution approving FY2019 Linn County Board of Supervisors library contract. Motion to approve the following resolution by Brenda Powers, seconded by Jerry Mohwinkle

Resolution No. 19-12

Library Board

## Resolution approving the 2018 Linn County Contract

Be it resolved by the Library Board of the City of Hiawatha, Iowa, approves the FY2019 Linn County Contract in which the county agrees to contribute an amount not to exceed \$63,288.74 to the Hiawatha Public Library to provide library service to rural Linn County residents.

Motion to approve the resolution was made by Brenda Powers, seconded by Jerry Mohwinkle and was approved by a roll call vote:

Ayes: Powers, Dunbar, Ronnebaum, Neuendorf, Mohwinkle, and Nesslage

Nays: none

Absent: Sue Halter

### 2. Approval of ADA checklist for FY18 accreditation

The ADA checklist was reviewed. This is one of the requirements for the state accreditation. Karlene Nesslage made a motion to approve the checklist, Matt Dunbar seconded and the motion carried.

## E. Old Business-

1. Build project update – A pre bid meeting was held today (2/12) for contractors to get more information about the project. Bids are due February 26, 2019

## F. General Discussion –

1. Trustee Training – As part of our monthly meetings we will be reviewing a chapter of the State Library Handbook for Library Trustees. Today we reviewed chapter one.

Chapter 1: First Things First - Top Five Things Every Library Trustee Should Know

1. Get to know your library and the difference it makes in your community.
  2. Understand how the board's role and the library director's role differ.
  3. Be familiar with your library ordinance.
  4. Understand the board's control over library funds.
  5. Respect the city's obligation to account for all public funds received and expended.
2. Director's evaluation (Jeaneal Weeks and Erin Zaputil left the meeting)  
The personnel committee worked on the Director's evaluation and presented it to the board. The board discussed the evaluation. The personnel committee will meet with Jeaneal Weeks to present her with the evaluation.

## G. President's Report – none

**H. Adjournment** – April Neuendorf made a motion to adjourn the meeting, Matt Dunbar seconded and the motion was carried. Meeting adjourned at 7:41 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary





Hiawatha Public Library  
150 West Willman Street  
Hiawatha, Iowa 52233  
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## **March 2019**

### **Librarian's Report:**

#### **Safety:**

Library employees participated in the annual city-wide Stand Down Safety Day on Tuesday, March 5. This training is a wonderful way for library staff to get to know other city employees. We participated in a safety scavenger hunt at city hall which was really instructive and gave guidance as to safety documents we need/have at the library. Staff will review our emergency action plan and procedures, evacuation routes, material safety data sheets, fire safety, AED operation, and required workplace safety postings. We also attended sessions about nutrition and ethics/mindfulness.

HPL had two incidences this fall/winter in which patrons tripped on a curb and fell resulting in injury. After evaluating our response to the first incident, we acquired a blanket for covering the injured patron, and we received a smaller, more portable first aid kit that we can grab and take in hurry. Unfortunately, we needed it immediately to respond to the second patron who tripped. EMT's arrived quickly in both instances.

#### **MLN Directors' Meeting:**

Director Weeks met with directors of the MLN libraries at the Hiawatha Public Library. Discussion focused on staffing ideas and trespassing and banning patrons who have acted so egregiously to have been asked to leave the library. In addition, we discussed our shared behavior matrix as a document that is a guideline only and that staff should use discretion when banning patrons for behavior issues. We agreed that we share the goal of providing access and to understand patron issues and work with patrons to correct course.



#### Building Project:

The city opened bids for the building project on February 28, 2019. We received eight base bids in addition to twelve alternates. Base bids ranged from \$3,884,000 to \$4,732,893. City Administrator Kim Downs and Director Weeks are preparing additional bid documents to cover the following:

- AV
- IT and Telecommunications
- Signage
- Solar panel installation as a PPA
- Sources for camera/burglar alarms and access control which will be a preferred vendor due to the paralleling with the city hall facility
- Furnishing (furniture and shelving)

Staff, board president Brenda Powers, and city administrator Downs have been discussing parking issues during construction. Staff will park in the city hall parking lot. We will encourage patrons who are able to also park at city hall. Patrons will use on street parking. Weeks has requested use of the parking lot at Zion Lutheran church during times when there are no church activities. We do not have an answer to this request yet.

In working to determine our cleaning needs and options for the new building, the library has ended the contract with Midwest Janitorial Services as of March 8. Ted Olson and Jerry Rowray will take over the cleaning duties, but they will not have time to do everything. To help the effort, staff will take out garbage, empty trash cans, take out recycling, and spot clean when needed. Ted and Jerry will focus on vacuuming high traffic areas and the community room, and cleaning the bathrooms. They will clean in the early morning before staff arrive, but they will not be able to clean on the weekends. Staff will keep this in mind there is a cleaning issue that is something essential or time sensitive during the weekend.

#### Iowa Library Legislation:

Regarding library lobbying at the statehouse, on February 27, Senate Education Committee met to discuss SSB 1190, the bill that contained language striking the requirements for teacher librarians and nurses in Iowa schools. That threat no longer exists.

During the committee meeting, Sen. Mark Lofgren proposed an amendment striking the teacher librarian and nurse language from the bill. It passed by voice vote with no opposition. The bill now goes to the full Senate but our teacher librarian colleagues are safe.

Special thanks to Katy Kauffman, the 2019 IASL President in leading these efforts. Thanks also to the IASL Board, Lisa Beal (IASL Advocacy Chair), Karla Krueger, Joan Taylor, Mike Wright, Zach Stier, Shannon Miller, Cara Stone, Dara Schmidt, and Amanda Vazquez. There were others too, on listservs and social media, in email threads and at the Capitol. Thank you all for your hard work.



ILA President Dan Chibnall, Drake University gave a special shout-out to ILA's incredible lobbyists, Craig Patterson and Amy Campbell. Also, another special shout out goes to EveryLibrary, who came in at the 11th hour to help in our time of need. Patrick "P.C." Sweeney and John Chrastka were helpful with language and for helping with setup on their site to get the emails rolling. They also put together this website telling the story of the victory. [https://www.saveschoollibrarians.org/a\\_win\\_in\\_iowa](https://www.saveschoollibrarians.org/a_win_in_iowa).

#### Iowa Library Association:

Director Weeks was asked to join the Iowa Library Association's new Committee for Diversity and Inclusion, established to advance awareness and improve service to a wide range of often underserved populations in Iowa. The Committee acts as a representative collective voice for Iowa libraries and will promote awareness of issues related to traditionally underrepresented groups.

#### Committee Duties

- Promote inclusive library services.
- Encourage recruitment and retention of diverse staff.
- Provide opportunities for educational and professional development of existing staff focusing on issues of diversity and inclusion.
- Communicate timely issues to the ILA membership.
- Connect the membership with local and national resources and organizations.
- Follow all established ILA policies and procedures that relate to committees

#### Operations Report:

Library Operations Manager Zaputil continues to evaluate staffing to ensure that we are utilizing staff in the best way possible.

IT support has upgraded several of the public computers to Solid State Hard Drives and Windows 10. Zaputil is working with IT to address a few small issues with the upgrade to Windows 10 in order to ensure that the needs of our patrons are being met.

Four staff computers will soon be replaced. Zaputil is working with IT to choose the best options for staff as we grow into our new space.

Zaputil recently completed the most recent issue of the Iowa Small Library Association newsletter in her role as Public Relations Chair for the organization. ISLA will have their annual Spring Meeting & Program via Zoom on April 12. Speakers will discuss Website Content Strategy and Website ADA Compliance. Zaputil looks forward to learning more about these important topics.

Erin would like to thank Library Director Weeks, library staff, and the library board for their support following her daughter's injury and during her recovery.



### **Youth Services:**

Youth Services welcomed Kindermusik, a new partner, on February 8. Founded over 30 years ago, Kindermusik is a blend of music and movement for preschoolers. Families enjoyed this opportunity and the library will invite educational specialist Amy Linville back in the fall.

Youth Services Librarian Alicia Mangin also invited Toula Yoga to visit story times on February 26 and 27. Mangin read *Yoga Bunny* by Brian Russo and Toula instructors then led kids and their caregivers through several yoga poses and shared their benefits.

The third annual Family Fort Night was held after hours on February 22. Families enjoyed pizza and stories and then constructed their reading forts throughout the library. Despite being rescheduled from an earlier date, 60 builders demonstrated their fort-building creativity.

Hiawatha Public Library patrons took delight in two new February reading initiatives, Playdate with a Book and Teens Anti-Romance Reads. Each asked readers to take a chance on a wrapped book with its title concealed. Youth went on more than 125 book “dates.”

### **Adult Programming:**

Read Across America:

We started to celebrate Read across America Day on March 2<sup>nd</sup> by encouraging patrons to join us on their own reading road trip across the United States. Patrons should stop by the library anytime in March to choose a book that is set in one of the 50 states. When patrons finish their book, they will stop back and scratch off the state they read about state on our road trip map. Let’s see where the journey takes us.

On March 4<sup>th</sup>, Adult Programming Coordinator attended a training session in Coralville to discuss and learn more about Summer Reading Program opportunities for 2019. Library and Youth Services Consultant Angie Manfredi led us in numerous activities that we could easily incorporate in our own library. At the end of the meeting other librarians shared their own ideas and resources of what has worked in the past and what they are going to use this summer. It was a wonderful opportunity to hear from other librarians in the state and to explore new options.

Linn County Master Gardeners are back presenting classes to the public on Thursdays this March. Their focus this month is on the importance of pollinators. They will be discussing what to plant to encourage pollinators-like bees and butterflies-to thrive in your backyard.

The planning committee for the annual community-wide reading program known as Linn Area Reads has selected *Dreamland* by Sam Quinones for the 2019 edition of the program. The committee invites everyone in Linn County to come together to share this powerful book through discussion and special programs. *Dreamland* explores the world of opioid addiction and the devastating impact it has had on the American people. Linn Area Reads is a program of the Metro Library Network, which is made up of



the Cedar Rapids, Marion, and Hiawatha Public Libraries, in partnership with Barnes & Noble Booksellers, Cole Library (Mt. Vernon), Ely Public Library, and Lisbon Public Library. In correlation with Linn Area Reads, we will be having a representative from ASAC (Area Substance Abuse Council) come to the library on Wednesday, March 20<sup>th</sup> at 6:00 pm to give a talk on opioids, what they are, their impact, and how to help someone who may have overdosed.

# Monthly Report February 2019

MATERIAL CIRCULATION		
Adult	3,965	21%
Juvenile	6,088	32%
Young Adult	583	3%
Periodicals	159	1%
DVD Adult	3,865	20%
DVD Juvenile	1,130	6%
Other Materials	15	0%
Kits	28	0.15%
Adult Audio	413	2%
Adult Music	447	2%
Juvenile Audio	70	0.37%
Children's Music	122	0.65%
Young Adult Audio	32	0.17%
Overdrive Audio	360	1.91%
One-Click Audio	80	0.42%
Overdrive E-Books	615	3.26%
3M Cloud Library	133	0.70%
3M Cloud Library Pay Per Use	112	0.59%
Zinio Magazines	148	0.78%
Freegal Music	521	2.76%
<b>Total Circulation</b>	<b>18,886</b>	
Last Year's Circulation	17,118	
<b>Change</b>	<b>1,768</b>	

<b>SELF-CHECK</b>	7,487	44.26%
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<b>DAYS OPEN</b>	27
Ave. Daily Circulation	699

INCOME	
Fines	\$1,181.60
Copier	\$435.05
Postage	\$0.00
FAX	\$156.20
Lost/damaged Books	\$3.00
Lost Cards	\$10.00
ILLs	\$24.00
Room Rental	\$3.00
Merchandise	\$14.00
<b>Total</b>	<b>\$1,826.85</b>

UNIQUE MANAGEMENT		
	Month	Y-T-D
Dollars received	\$82.97	\$1,273.08
Material returned	\$211.48	\$1,547.12

OPEN ACCESS CIRCULATION	
<b>Open Access</b>	<b>12,707</b>
Hiawatha	2,431
Linn County	1,227
Cedar Rapids	10,067
Marion	1,440
Robins	552
<b>Total Circulation</b>	<b>16,917</b>

LIBRARY VISITS	
2019	8,332
Daily Average	309
2018	8,582
<b>Change</b>	<b>-250</b>

INTERLIBRARY LOANS	
ILLs Sent	36
ILLs Received	16

NOTARY	Month	YTD
	2	23

PROCTOR	Month	YTD
	2	42

PROGRAMMING		
	people programs	
Youth	532	23
Outreach	503	17
Young Adult	28	5
<b>Youth Total</b>	<b>1,063</b>	<b>45</b>
Family	173	5
Adult	155	20
Outreach	35	2
<b>Adult Total</b>	<b>363</b>	<b>27</b>

LIBRARY USERS	
Registered Borrowers	9,021
New this Month	60
<b>Withdrawn</b>	<b>143</b>

<b>MEETING ROOM</b>	134
McKenzie	63
Schminke	71
Public	12
Library	59

COLLECTION								
	<i>Adult</i>	<i>Juvenile</i>	<i>Youth</i>	<i>Audio</i>	<i>Video</i>	<i>Periodicals</i>	<i>Music</i>	<b>Total</b>
Items Added	138	120	25	10	96	46	18	<b>453</b>
Items Withdrawn	140	189	6	123	6	16	0	<b>480</b>

## Online Resources

	Month	Y-T-D
<b>WEBSITE USERS</b>	1432	11357

	Log Ins	Y-T-D
<b>PRONUNCIATOR</b>	1	12

	Month	Y-T-D
<b>FREEGAL</b>		
Download patrons/song	19/167	163/1535
Streaming patrons/song	16/354	119/2557

	Month	Y-T-D
<b>LEARNING EXPRESS</b>	0	2

	Month	Y-T-D
<b>NICHE ACADEMY</b>		
Views	29	184

EBSCOHOST		
	Sessions	Y-T-D
Automate	0	6
Consumer R	0	0
MasterFILE	1	18
Other	2	28
Novelist	0	3
<b>Total</b>	<b>3</b>	<b>55</b>

<b>LYNDA</b>	Month	Y-T-D
User Logins	57	299

<b>KANOPY</b>	Month	Y-T-D
Plays	12	116

<b>COMPUTER USE</b>		Ave./Day	Last Month	Change
Patrons	864	32.00	1116	-252
Hours	648	24.00	963	-315

<b>REFERENCE USA</b>	Month	Y-T-D
Logins	9	48

<b>TABULATION OF BIDS</b>  Fusion Architects 1950 Boyson Rd. Hiawatha, Iowa 52233  <u>Project Name:</u> Hiawatha Public Library Expansion and Renovation  <u>Bid Date:</u> 2/26/2019		City of Hiawatha 101 Emmons St. Hiawatha, Iowa 52233						
Name of Bidder	Portzen Construction, Inc.	Woodruff Construction, LLC	Christner Contracting, Inc.	Larson Construction Co., Inc.	McComas-Lacina Construction LC	Conlon Construction Co.	Garling Construction Inc.	Kleiman Construction Inc.
Bid Security	X	X	X	X	X	X	X	X
Addenda	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4	1,2,3,4
Base Bid	\$4,620,000	\$4,016,000	\$3,935,000	\$4,317,000	\$4,155,000	\$4,335,000	\$3,884,000	\$4,732,893
Alternates								
No. 1: Operable partition	+\$63,000	+\$39,000	+\$41,000	+\$44,000	+\$42,000	+\$58,400	+\$40,000	+\$40,752
No. 2: Replace existing windows	+\$75,000	+\$40,000	+\$44,705	+\$65,000	+\$62,000	+\$47,200	+\$43,000	+\$50,641
No. 3: Replace existing sheet metal trim	+\$16,000	+\$28,000	+\$15,400	+\$18,000	+\$14,000	+\$14,400	+\$16,000	+\$30,710
No. 4: Exterior Stone Replacement	-\$10,000	-\$29,000	-\$18,750	-\$74,000	-\$74,000	-\$29,300	-\$5,000	-\$10,340
No. 5: Cast stone accents	+\$7,000	+\$4,100	+\$9,075	+\$6,000	+\$5,200	+\$6,300	+\$7,000	+\$6,090
No. 6: Terrazzo treads replacement	-\$31,000	-\$26,000	-\$26,000	-\$30,000	-\$30,000	-\$27,200	-\$25,000	-\$30,825
No. 7: Exterior canopy	+\$31,000	+\$23,000	+\$25,000	+\$28,000	+\$20,000	+\$29,600	+\$23,000	+\$24,540
No. 8: Security grille	+\$4,000	+\$3,500	+\$5,060	+\$4,500	+\$5,500	+\$7,200	+\$10,000	+\$4,410
No. 9: Mechanical humidifiers for air-handling units	+\$51,000	+\$41,000	+\$42,000	+\$42,000	+\$39,000	+\$38,200	+\$44,000	+\$44,000
No. 10: Portable generator connection	+\$12,000	+\$11,000	+\$14,075	+\$15,000	+\$10,000	+\$10,400	+\$12,000	+\$15,000
No. 11: Rough-in for future permanent generator	+\$3,000	+\$2,000	+\$4,100	+\$4,000	+\$2,000	+\$2,000	+\$3,000	+\$4,000
No. 12: Tile wainscoting at restrooms	-\$3,000	-\$1,900	-\$2,876	-\$3,000	-\$2,500	+\$6,600	-\$1,000	-\$743
Total = Base Bid + Selected Alternates								
Approved by: _____  <div> <div>Name</div> <div>Date</div> </div> Bid Opened and Certified by: _____								



**RESOLUTION NO. 19-13**

Library

**RESOLUTION AWARDDING LIBRARY RENOVATION AND EXPANSION  
PROJECT CONTRACT TO GARLING CONSTRUCTION OF CEDAR RAPIDS,  
IOWA AND DIRECTS LIBRARY BOARD OF TRUSTEES OF THE CITY OF  
HIAWATHA TO ENTER INTO A CONTRACT AGREEMENT**

WHEREAS, the Library Board of Trustees of the City of Hiawatha has reviewed the Library Renovation and Expansion Project bids; Eight (8) were received and have determined Garling Construction of Cedar Rapids, Iowa as the lowest responsible responsive bidder with a base bid amount of \$3,884,000, and

WHEREAS, the Library Board of Trustees have in addition determine to accept the following alternatives:

- Operable Partition-(+)\$40,000
- A deduct of Exterior Stone Replacement of (-)\$5,000
- A deduct of Terrazzo treads replacement of (-)\$25,000
- Portable generator connection-(+)12,0000
- Rough-in for future permanent generator (+)3,000, and

WHEREAS, the Library Board of Trustees accepts the total bid amount when adding in accepted alternatives of \$3,909,000, and

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BROAD OF TRUSTEES OF THE CITY OF HIAWATHA, IOWA awards the Library Renovation and Expansion Project property located at 150 W Willman Street with a total cost of \$3,909,000, with Garling Construction of Cedar Rapids, Iowa, utilizing available funding as set by city council not limited to LOSST, bond referendum and fund raising by project fundraising committee.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 12th day of March, 2019.

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Brenda Powers, Library Board of Trustees President

ATTEST:

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Karlene Nesslage, Secretary