

Hiawatha Public Library
150 W. Willman St.
Hiawatha, IA 52233

Board Meeting Agenda
Hiawatha Public Library Board of Trustees

April 14, 2020

7:00 p.m.

Hiawatha Public Library

<https://meet.google.com/oom-zkou-gpv>Hiawatha Public Library

+1 413-308-2529 PIN: 219 518 370#

Library Board President: Brenda Powers

- A. Call to Order
- B. Approval of Agenda
- C. Approval of Consent Agenda
 - 1. Approval of bills
 - 2. Minutes: March 10, 2020
 - 3. Library Director's Report
 - 4. Monthly Report
- D. New Business
 - 1. Hiawatha Public Library Expansion and Renovation Project
 - a. Consider Resolution 20-19 approving Change Order #18
 - b. Consider Resolution 20-20 approving Change Order #19
 - c. Consider Resolution 20-21 approving Change Order #20
 - d. Consider Resolution 20-22 approving Change Order #21
 - e. Consider Resolution 20-17 approving Pay Estimate #10
 - f. Consider Resolution 20-18 approving Pay Estimate #11
 - 2. COVID-19 and library service update
- E. Old Business
 - 1. Building project update
- F. Trustee Training

G. President's Report

H. Adjournment

The next regularly scheduled board meeting is set for Tuesday, May 12, 2020 at 7:00 p.m. Location to be determined.

April 2020

3/11/2020 through 4/13/2020

4/13/2020

Date	Account	Description	Memo	Category	Amount
EXPENSES					
001-410-6210 Dues-Memberships-Subs					
3/25/2020	FY20	Association For Rural And Small ...JW membership		001-410-6210 Dues-Memberships-Subs	-49.00
001-410-6230 Education					
4/10/2020	FY20	Library Works	1897-7911 Webinar	001-410-6230 Education	-25.00
4/10/2020	FY20	American Library Association	Webinar-summer reading ...	001-410-6230 Education	-43.00
001-410-6499 Misc Contractual					
Cleaning					
4/10/2020	FY20	Fresh Scents of Iowa	126366	001-410-6499 Misc Contractual:Cleaning	-42.00
Collection Agency					
4/10/2020	FY20	Unique Management Services	594191	001-410-6499 Misc Contractual:Collection A...	-8.95
Software					
4/10/2020	FY20	SoftenWare	834527	001-410-6499 Misc Contractual:Software	-213.00
001-410-6502 Library Materials					
Adult Audio					
4/10/2020	FY20	Recorded Books	76619754	001-410-6502 Library Materials:Adult Audio	-129.99
			76610406	001-410-6502 Library Materials:Adult Audio	-83.47
			76609314	001-410-6502 Library Materials:Adult Audio	-93.75
			76608040	001-410-6502 Library Materials:Adult Audio	-40.00
				001-410-6502 Library Materials:Adult Audio	-39.99
Adult Books					
3/23/2020	FY20	Amazon	114-1697307-1307457	001-410-6502 Library Materials:Adult Books	-1,617.34
4/10/2020	FY20	Baker & Taylor	L0492962	001-410-6502 Library Materials:Adult Books	-67.94
				001-410-6502 Library Materials:Adult Books	-1,549.40
Adult Music					
3/23/2020	FY20	Amazon	113-4883769-9482603	001-410-6502 Library Materials:Adult Music	-227.34
			111-8862694-7629865	001-410-6502 Library Materials:Adult Music	-11.99
			111-1427264-1032215	001-410-6502 Library Materials:Adult Music	-191.47
			114-4435223-3936220	001-410-6502 Library Materials:Adult Music	-8.99
				001-410-6502 Library Materials:Adult Music	-14.89
Children's-YA Books					
3/23/2020	FY20	Amazon	112-9396409-6085060	001-410-6502 Library Materials:Children's-Y...	-1,165.87
			112-3531859-2529824	001-410-6502 Library Materials:Children's-Y...	-5.09
			L4276832	001-410-6502 Library Materials:Children's-Y...	-10.47
4/10/2020	FY20	Baker & Taylor	111-1066508-8596232	001-410-6502 Library Materials:Children's-Y...	-1,114.46
4/10/2020	FY20	Amazon	112-4269267-2303426	001-410-6502 Library Materials:Children's-Y...	-28.73
				001-410-6502 Library Materials:Children's-Y...	-7.12
DVD					
Adult DVD					
3/23/2020	FY20	Amazon	114-3716811-7907435	001-410-6502 Library Materials:DVD:Adult ...	-407.43
					-378.99
					-18.94

April 2020

3/11/2020 through 4/13/2020

4/13/2020

Date

Account

Description

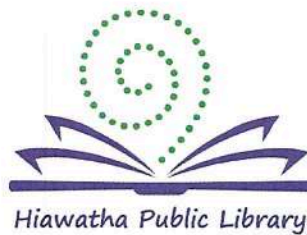
Memo

Category

Amount

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4/10/2020	FY20	Target	112-7259286-3845033	001-410-6506 Office Supplies	-6.99
4/10/2020	FY20	Adobe	3/12/2020 cleaning supplie...	001-410-6506 Office Supplies	-6.35
320-410-6506 Children's Program Trust			1161749298	001-410-6506 Office Supplies	-15.89
3/23/2020	FY20	Amazon	112-8911953-1318622	320-410-6506 Children's Program Trust	-87.05
			112-2088959-3221061	320-410-6506 Children's Program Trust	-39.98
			112-8911953-1318622	320-410-6506 Children's Program Trust	-5.14
			112-5176768-5649832	320-410-6506 Children's Program Trust	-21.99
				320-410-6506 Children's Program Trust	-19.94
Subaru-gas 001-410-6511					-4.51
4/10/2020	FY20	Casey's General Store	gas purchase #2787 3/12/20	Subaru-gas 001-410-6511	-4.51
OVERALL TO...					-5,920.99



Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: March 10, 2020

Call to Order: 7:06 pm

A. Call to Order – Roll Call

Present: Brenda Powers, Matt Dunbar, April Neuendorf, Sue Halter, Mary Fliehler, and Karlene Nesslage. Also present: Claire Broyles – HPL Operations Manager, Kim Downs – City Administrator, Jared Jirak– Hiawatha resident.

Absent: Anna Ronnebaum

B. Approval of Agenda

The Agenda was reviewed, Sue Halter made a motion to approve the agenda, Brenda Powers seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: February 11, 2020
3. Library Director's Report
4. Monthly Report

A motion was made to approve the consent agenda by Karlene Nesslage, Sue Halter seconded and the motion carried.

D. New Business -

- a. Hiawatha Public Library Expansion and Renovation Project
 - a. Consider Resolution 20-09 approving Change Order #14

Motion to approve Resolution 20-09 was made by Brenda Powers, seconded by Matt Dunbar.

Resolution 20-09 was approved by a roll call vote:

Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler

Nays: none

Absent: Ronnebaum

- b. Consider Resolution 20-10 approving Change Order #15
Motion to approve Resolution 20-10 was made by April Neuendorf, seconded by Sue Halter.
Resolution 20-10 was approved by a roll call vote:
Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler
Nays: none
Absent: Ronnebaum
- c. Consider Resolution 20-11 approving Change Order #16
Motion to approve Resolution 20-11 was made by Brenda Powers, seconded by Matt Dunbar.
Resolution 20-11 was approved by a roll call vote:
Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler
Nays: none
Absent: Ronnebaum
- d. Consider Resolution 20-12 approving Change Order #17
Motion to approve Resolution 20-12 was made by April Neuendorf, seconded by Sue Halter.
Resolution 20-12 was approved by a roll call vote:
Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler
Nays: none
Absent: Ronnebaum
- b. Consider Resolution 20-13 approving amendment of the Hiawatha Public Library Board of Trustees By-Laws. – Item tabled for this meeting.
- c. Consider Resolution 20-14 approving the creation of the position of the Circulation manager.
Motion to approve Resolution 20-14 was made by Brenda Powers, seconded by Matt Dunbar.
Resolution 20-14 was approved by a roll call vote:
Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler
Nays: none
Absent: Ronnebaum
- d. Consider Resolution 20-15 approving Circulation manager job description.
Motion to approve Resolution 20-15 was made by Karlene Nesslage, seconded by Matt Dunbar.

Resolution 20-15 was approved by a roll call vote:

Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler

Nays: none

Absent: Ronnebaum

- e. Consider Resolution 20-16 approving amendment of the Library organization chart.

Motion to approve Resolution 20-16 was made by Karlene Nesslage, seconded by Matt Dunbar.

Resolution 20-16 was approved by a roll call vote:

Ayes: Halter, Neuendorf, Nesslage, Dunbar, Powers, Fliehler

Nays: none

Absent: Ronnebaum

- f. Library Director Evaluation – moved to end of the agenda. The board discussed the evaluation put together by the Personnel committee.

e. **Old Business-**

1. Building Project update –

- Roof has been installed.
- Water system is working well with the recent rains.
- Contractor has started working weekends and progress has sped up.
- Proposed date to move to the new addition is May 7-13

- f. **Trustee Training** – none

- g. **President's Report** –

Brenda brought information on the terms of the board members.

Reminder that the election of officers is held in July.

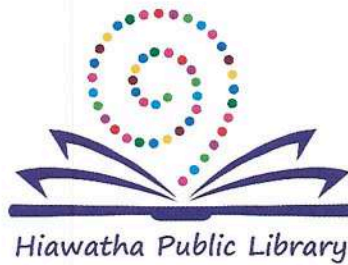
Brenda reviewed the revised committee assignments.

- h. **Adjournment** – Karlene Nesslage made a motion to adjourn the meeting, April Neuendorf seconded and the motion carried. The meeting adjourned at 8:35 pm.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Secretary



April 2020

Director's Report: Jeaneal Weeks

What a strange and unsettling world. The library has been closed since mid-March. We offered curbside service for a week. However, we decided to end that service as all MLN libraries so that we could offer uniform service. Our most important decision was to close all book drops until we are able to open again. We have quarantined the few items that have been returned, and we will quarantine and disinfect all items when they are returned when we open. There is no set date for opening, but we are confident that we will remain closed for the remainder of the month. All but essential staff are working from home.

Most of our staff have been able to take advantage of various webinars toward continuing education. Many deal directly with the COVID 19 virus and the future of library service.

Hiawatha department heads met in person with social distancing one week. The next we met virtually through Google Hangouts.

The good news is the the construction is ongoing and the intersection of Willman and Center Point Road is closed for work. The timing is great. We just received word to move more materials and shelving in preparation for work encroaching on our current space.

Operations Manager Report: Claire Broyles

No report

Youth Services Report: Alicia Mangin

Youth Services celebrated Dr. Seuss's birthday on March 2, *Read across America Day* with a special Green Eggs and Ham Story Time. Besides joining in on the story telling, kids made up their own rhymes about Sam-I-Am's favorite treat. For example, one bright kindergartener asked "Would you eat them with your feet? Would you eat them in your seat?" Afterwards, the Seuss fans helped crack eggs, scramble them and add just the right amount of blue food coloring to create green eggs. Youth Services Librarian Alicia Mangin cooked them and served them with ham roll-ups. By the way, yes. The kids did so like green eggs and ham!

On March 3, Youth Services hosted a classroom at Pierce Elementary's Family Literacy Night. A tribute to author Mo Willems, Hiawatha Public Library offered read aloud spots for books featuring Elephant & Piggie, Knuffle Bunny and the Pigeon. Families looking for Mo Fun with HPL were also invited to create a Pigeon or Duckling craft or to spread out on the classroom carpet and hold a family story time. Over 300 kids and caregivers took advantage of this fun event.

Youth Services Librarian Alicia Mangin traveled to Des Moines on March 6 to attend a meeting of the State Library Youth Advisory Council. The Council discussed the upcoming Kids First Virtual Conference, summer reading opportunities for 2020 and beyond, and the possibility of hosting a summer reading forum in the future.

On a similar note, Mangin and colleague Marta Petermann attended a Summer Reading Program Workshop at North Liberty Public Library on March 10. The workshop offered engaging ways to encourage summer reading in Iowa communities and gave library professionals the freedom to network.

The threat of COVID-19 was being discussed in early March but its effects on Iowans and the Hiawatha Public Library community became a reality on March 16 when the library closed its doors to the public. Though we are still providing reference phone service from 10-5 Monday – Friday, and touting our substantial digital products, Hiawatha Public Library will continue to follow the recommendations of state and city health officials regarding safe practices. Staff are optimistic about the future and look forward to serving the community face-to-face again soon.

Adult Programming Report: Marta Petermann

March started off with a hiking presentation from Dr. Floyd Sandford Professor Emeritus of Biology at Coe College. He presented on his travels and adventure of hiking the West Highland Way in Scotland. The West Highland Way stretches 96 miles (154 Km) from Milngavie to Fort William, taking in a huge variety of scenery along the way, from countryside parks to loch-shores and open moorlands to steep mountains. Dr. Sandford spoke highly of his expedition, regaling us with photos from the trip and many stories to tell. I think we all were bitten by the travel bug and wanderlust had set in. Dr. Sandford has been to the library before. He came last fall to speak on hiking part of the Appalachian Trail. His enthusiasm and knowledge of both the trail and flora and fauna is invigorating, creating hikers out of us all.

A special program that we have been offering is Yoga for beginners on Wednesday nights. The class is led by Tammy Krotz. It is a relaxing, meditative exercise program that is presented in such a calming manner that our patrons leave in a quiet, peaceful, and restored state of mind and body.

Clue-our interactive scavenger hunt-was a wonderful program. Participants were lead in to survey and inspect the crime scene. Once they were ready, they received their first clue, along with their clue sheets of suspects (library staff), weapons, and locations in the library where the murder could have happened. Their first clue, lead them to the next, and so forth. They were only allowed to use the card catalog to help them along their way. I heard nothing but great things from the participants. One family said that, "they didn't even know that the library had a Western Section. What a great way to explore and learn more about the library." I also heard from one of our younger players that, "this is more fun than my iphone."

Unfortunately, COVID-19 cancelled the rest of our March programs and possibly our April programs. Looking on the bright side, I have been working with Alicia-Youth Services Librarian, to take video of story times and post these to our Facebook page. We've also been promoting our digital resources to keep patrons connected to library resources. I am exploring online summer reading resources and hope to have a plan in place to keep our summer reading program going. I also plan on rescheduling the programs that we had to cancel during these times uncertainty.

Soundbites: (Good news)

Impressed by the girl's reading skills, a kindergarten teacher asked her mother, "Where did Shelby go to preschool?" The mother shared that Shelby did not attend an organized preschool but was a regular at Hiawatha Public Library story times. The teacher commented, "Oh, she's one of Ms. Alicia's kids. Now I understand."

Patron called to see if we needed help delivering books to people's houses. Gave him some other options for how to volunteer in the community.

Monthly Report March 2020

MATERIAL CIRCULATION		
Adult	2,583	20%
Juvenile	3,459	27%
Young Adult	472	4%
Periodicals	72	1%
DVD Adult	2,522	19%
DVD Juvenile	602	5%
Other Materials	53	0%
Kits	9	0.07%
Adult Audio	275	2%
Adult Music	282	2%
Juvenile Audio	63	0.48%
Children's Music	51	0.39%
Young Adult Audio	19	0.15%
Overdrive Audio	468	3.59%
One-Click Audio	94	0.72%
Overdrive E-Books	649	4.97%
3M Cloud Library	209	1.60%
3M Cloud Library Pay Per Use	204	1.56%
Zinio Magazines	195	1.49%
Freegal Music	768	5.89%
Total Circulation	13,049	
Last Year's Circulation	20,572	
Change	-7,523	

SELF-CHECK	3,877	37.06%
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DAYS OPEN	20
Ave. Daily Circulation	652

INCOME	
Fines	\$307.09
Copier	\$73.35
Postage	\$0.00
FAX	\$77.50
Lost/damaged Books	\$102.93
Lost Cards	\$6.00
ILLs	\$12.00
Room Rental	\$0.00
Merchandise	\$0.00
Total	\$578.87

UNIQUE MANAGEMENT		
	Month	Y-T-D
Dollars received	\$25.00	\$644.82
Material returned	\$115.69	\$873.24

OPEN ACCESS CIRCULATION	
Open Access	8,198
Hiawatha	1,037
Linn County	814
Cedar Rapids	5,631
Marion	1,097
Robins	413
Total Circulation	10,462

LIBRARY VISITS	
2020	6,108
Daily Average	305
2019	10,137
Change	-4,029

INTERLIBRARY LOANS	
ILLs Sent	36
ILLs Received	16

NOTARY	Month	YTD
	1	58

PROCTOR	Month	YTD
	0	46

PROGRAMMING		
	people	programs
Youth	1755	13
Outreach	620	17
Young Adult	0	1
Youth Total	2,375	31
Family	300	1
Adult	218	17
Outreach	45	4
Adult Total	563	22

LIBRARY USERS	
Registered Borrowers	9,335
New this Month	46
Withdrawn	13

MEETING ROOM	90
McKenzie	39
Schminke	51
Public	15
Library	36

COLLECTION								
	Adult	Juvenile	Youth	Audio	Video	Periodicals	Music	Total
Items Added	205	127	24	2	99	43	48	548
Items Withdrawn	7	46	2	0	15	0	4	74

Online Resources

	Month	Y-T-D
WEBSITE USERS	2335	23515

	Log Ins	Y-T-D
PRONUNCIATOR	6	18

	Month	Y-T-D
FREEGAL		
Download patrons/song	20/211	202/1940
Streaming patrons/song	11/557	142/3456

	Month	Y-T-D
BRAINFUSE	0	9

	Month	Y-T-D
NICHE ACADEMY		
Views	39	172

COMPUTER USE		Last		
		Ave./Day	Month	Change
Patrons	515	25.75	1126	-611
Hours	370	18.50	816	-446

	Month	Y-T-D
REFERENCE USA		
Logins	4	31

	Month	Y-T-D
NEWSLETTER		
Opens	4198	6630
Clicks	115	186

EBSCOHOST		
	Sessions	Y-T-D
Automate	0	6
Consumer R	0	0
MasterFILE	0	18
Other	0	28
Novelist	0	3
Total	0	55

	Month	Y-T-D
LYNDA		
User Logins	67	412

	Month	Y-T-D
KANOPY		
Plays	21	165

RESOLUTION NO. 20-19

Library Board of Trustees

RESOLUTION DECLINING CHANGE ORDER #18

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has provided two options for Change Order #18 for installation of the proposed owner-provided remote book drop and bollards. Option "A" installs the book drop on the existing Asphalt Paving with an increase of \$987.67 and is not recommended by the contractor. Option "B" installs a concrete pad to and the book drop with an increase of \$2,365.36 and is recommended by the contractor, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha decline additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, declines Change Order #18 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$987.67 for Option "A" or \$2,365.36 for Option "B". The Library Board of Trustees do not request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,063,602.30.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary

RESOLUTION NO. 20-20

Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #19

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #19 adding revisions to the existing roof girder where the new tower steel frame interfered with (and caused the modifications to) the existing roof girder with an increase of \$1,677.29, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #19 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$1,677.29. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,065,279.59.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary

RESOLUTION NO. 20-21

Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #20

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #20 revising framing in the women's and men's restrooms to relocate into the new furred wall framing the plumbing piping with an increase of \$859.63, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #20 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$859.63. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,066,139.22.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary

RESOLUTION NO. 20-22

Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #21

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #21 revision of wall framing at the north wall of the kitchen to accommodate the plumbing piping in the wall for the sink with an increase of \$659.23, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #21 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$659.23. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,066,798.45.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary

RESOLUTION NO. 20-17

Library Board of Trustees

**RESOLUTION APPROVING PARTIAL PAY ESTIMATE #10
HIAWATHA PUBLIC LIBRARY EXPANSION
AND RENOVATION PROJECT**

WHEREAS, the Hiawatha Board of Trustees of the City of Hiawatha, Iowa, contracted for the Hiawatha Public Library Expansion and Renovation Project with Garling Construction of Belle Plaine, and

WHEREAS, application for Partial Pay Estimate #10 (ten) in the amount of \$412,372.81 has been received in the Clerk's Office, and

WHEREAS, the Hiawatha Board of Trustees has received recommendation from the Fusion Architect and city staff to make payment, and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA to approve application for Partial Pay Estimate #10 for the Hiawatha Public Library Expansion and Renovation Project, and directs the City of Hiawatha to make payment to Garling Construction, in the amount of \$412,372.81.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nessler, Secretary

RESOLUTION NO. 20-18

Library Board of Trustees

**RESOLUTION APPROVING PARTIAL PAY ESTIMATE #11
HIAWATHA PUBLIC LIBRARY EXPANSION
AND RENOVATION PROJECT**

WHEREAS, the Hiawatha Board of Trustees of the City of Hiawatha, Iowa, contracted for the Hiawatha Public Library Expansion and Renovation Project with Garling Construction of Belle Plaine, and

WHEREAS, application for Partial Pay Estimate #11 (eleven) in the amount of \$285,221.44 has been received in the Clerk's Office, and

WHEREAS, the Hiawatha Board of Trustees has received recommendation from the Fusion Architect and city staff to make payment, and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA to approve application for Partial Pay Estimate #11 for the Hiawatha Public Library Expansion and Renovation Project, and directs the City of Hiawatha to make payment to Garling Construction, in the amount of \$285,221.44.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary

City of Hiawatha
Engineering Department
101 Emmons St., Hiawatha Iowa, 52233-1697
PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

To: Kim Downs, City Administrator

Date: April 8, 2020

From: John C Bender PE, City Engineer

Re: Library Expansion project

Description: Change orders #18, #19, #20, #21, and #22

Report:

The summary of change orders as follows:

- **Change order #18**-This change order was proposed to design and build a book drop to be located in an area north of the parking lot. We feel there is a better solution for this new book drop and could be built and installed by City forces. **We recommend this change order be denied.**
- **Change order #19**-This change order is an additional cost to revise existing roof gutter where the new steel tower framing is attached. Structural engineer is recommending approval of this change. . **Total increase of \$1,677.29.**
- **Change order #20**-This change order is an increase in cost for an adjustment to the furred wall in the men's and women's restroom to add an area for the plumbing that was originally planned to be in the exterior wall. This will adjust the piping in the rest rooms to extend downward to the lower level. **Total cost increase \$859.63.**
- **Change order #21**-This change order is an increase in cost to adjust the wall framing to add space for the kitchen sink plumbing. **Total increase of \$659.23.**
- **Change order #22**-This change order includes all the necessary work to revise the overhang soffit from 3 feet wide to 4.5 feet wide on the east and west walls of the community center to accommodate the planned ductwork. This plan will conceal the ductwork in the soffit. **Total increase of \$1,399.16.**

Any question please let me know.

DRAFT

RESOLUTION NO. 20-

Library Board of Trustees

RESOLUTION DECLINING CHANGE ORDER #18

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has provided two options for Change Order #18 for installation of the proposed owner-provided remote book drop and bollards. Option "A" installs the book drop on the existing Asphalt Paving with an increase of \$987.67 and is not recommended by the contractor. Option "B" installs a concrete pad to and the book drop with an increase of \$2,365.36 and is recommended by the contractor, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha decline additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, declines Change Order #18 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$987.67 for Option "A" or \$2,365.36 for Option "B". The Library Board of Trustees do not request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,063,602.30.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary



GENERAL CONTRACTORS SINCE 1971

Hiawatha Public Library Renovation and Expansion
03-13-20
COR 018

Add Installation of Remote Book Drop:

To add into the scope of work for this project the installation of the proposed Owner-provided remote book drop and bollards as per the attached ASI #014:

Option "A": Installation on Existing Asphalt Paving (Not Recommended*)

Garling Construction:

PM / Supt.: (2 hrs x \$85.00/hr) = \$ 170.00

Installation Labor:

Install & Level Book Drop

(2 men x 3 hr x \$58.00/hr) = \$ 348.00

Install Bolt-Down Bollards (2 each)

(2 ea x 2 men x 1 hr x \$58.00/hr) = \$ 232.00

Materials:

Anchors for Book Drop and Bollards:

(12 ea x \$6.00/ea) = \$ 72.00

Misc. Shim Materials to level unit (1 LS) = \$ 20.00

Subtotal = \$ 842.00

Mark-Up (15%) = \$ 126.30

Bond (2%) = \$ 19.37

TOTAL = \$ 987.67

(*NOTE: This installation is not recommended because this book drop unit is recommended to be installed on level concrete; and these surface mounted bollards may not be effective or last long with asphalt paving as their mounting surface.)

Continued on the following page.....

Option "B": Install Concrete Pad for Book Drop (Recommended)

Garling Construction:

PM / Supt.: (3 hrs x \$85.00/hr) = \$ 255.00

Installation Labor:

Cut-out & Remove Asphalt Paving
(2 men x 4 hrs x \$58.00/hr) = \$ 464.00

Form and Place Concrete Pad
(2 men x 4 hrs x \$58.00/hr) = \$ 464.00

Install Book Drop
(2 men x 2 hr x \$58.00/hr) = \$ 232.00

Install Bolt-Down Bollards (2 each)
(2 ea x 2 men x 1 hr x \$58.00/hr) = \$ 232.00

Materials:

Miscellaneous Forms = \$ 20.00

Concrete (est. 4.5' wide x 5' long x 8" thick) = \$ 112.50

Reinforcing (rebar or mesh) for concrete = \$ 15.00

Anchors for Book Drop and Bollards:
(12 ea x \$6.00/ea) = \$ 72.00

Equipment:

Saw for Cutting Asphalt = \$ 50.00

Skidloader = \$ 75.00

Dispose of Debris = \$ 25.00

Subtotal = \$ 2,016.50

Mark-Up (15%) = \$ 302.48

Bond (2%) = \$ 46.38

TOTAL = \$ 2,365.36



Architect's Supplemental Instructions

Issue Date: February 18, 2020
Project: Hiawatha Library Expansion and Renovation
Project Number: 1713400
Architect: Fusion Architects, Inc.
1950 Boyson Rd.
Hiawatha, Iowa 52233
To: Garling Construction
5210 20th Ave SW
Cedar Rapids, Iowa 52404

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates acknowledgement that there will be no change in the Contract Sum or Contract Time.

Description: Addition of Exterior Book Drop

Attachments: SD-001, Kingsley Outdoor Depository Specification

CHANGES TO SPECIFICATIONS:

N/A

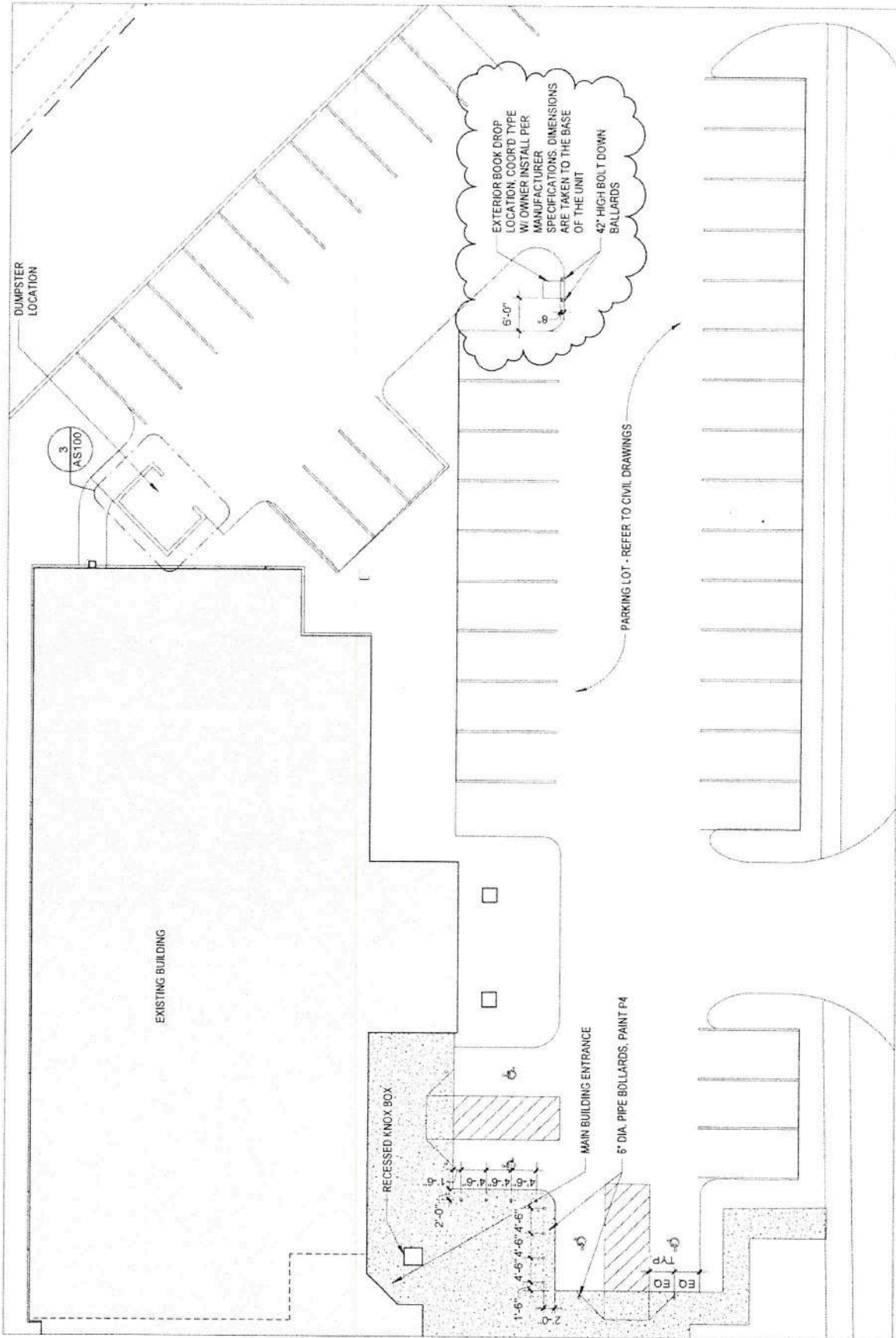
CHANGES TO DRAWINGS:

1. SHEET AS100- ARCHITECTURAL SITE PLAN
 - A. ADDED LOCATIN OF NEW EXTERIOR BOOK DROP & BOLT DOWN BOLLARDS.

Issued by Fusion Architects, Inc.

A handwritten signature in black ink, appearing to read "Wade R. Squiers", is written over a horizontal line.

Wade R. Squiers, AIA





Outdoor Depositories

Product: 60 C-Series

Catalog#: 00-9860

NOTE: Book Drop and bollards to be purchased and provided by Owner.

Specifications are subject to change without notice. Please see www.kingsley.com for the most current specifications. **Made in the USA.**

Curbside Return Construction/Features

Materials:	All component parts: 12 gauge aircraft grade aluminum for high strength and excellent dent resistance.
Versatility:	Easy 360 degree hood rotation for your convenience.
Weather Resistance:	Fully sealed to prevent leaking in adverse weather conditions such as rain, ice, snow, and dust. Full ramped bottom is sloped to shed water from inside the depository. Sloped and radius hood helps shed water. Built-in door drip rail comes standard and helps deter water from entering at top of cart door.
Theft Deterrence:	Exclusive Kingsley theft deterrent chute design. Full-length stainless steel hinge on access door. No corner seams to pull apart.
Fire Suppression:	Airtight design smothers most fires in less than 1 minute.
Available Finishes:	Black, Blue, Bronze, Graphite, Luster, Sandstone, or White. Includes Graffiti-X clear coat.
Available Wording:	See website for available graphics options.
Locking Method:	<ul style="list-style-type: none">• Depository Opening: (2) keyed cam locks.• Cart Access Door: 3-point locking (top, bottom, and opening side). Keyed paddle lock with weather sealed lock cover to prevent freezing and keep dirt out.
Liquid Drainage System:	Designed to divert liquid from the depository opening away from the collection area.
ADA Compliancy:	ADA compliant when properly installed.
Assembly Required:	Ships fully assembled.



KINGSLEY
LIBRARY RETURNS AND EQUIPMENT

Curbside Return Measurements

Overall Dimensions:	38" W x 50-3/16" D x 53-5/8" H [965.20 mm W x 1290.64 mm D x 1362.07 mm H] Footprint of cabinet is 38" square. Hood is 51-1/8" D.
Depository Opening:	17-7/8" W x 3-1/2" H [454 mm W x 88.9 mm H]
Product Weight:	109 lbs. [49.44 kg]
Shipping Method/Class:	Freight/class 150

Transport Carts Used with This System:

- #30-9060 – High Capacity Cart
- #30-9660 – High Capacity RainOff Cart
- #33-9060 – EasyRoller Cart
- #33-9660 – EasyRoller RainOff Cart
- #30-9160 – ErgoPower Cart

Please note: Cart capacities vary. See cart specifications for more information.

Accessories/Options for This System:

- Braille Tags** – Reads: BOOK DROP (#99-8100) or VIDEO DROP (#99-8105)
- MagnaClose Kit** – #09-9800
- Insulation Kit** – #09-0160
- Custom Wording/Graphics** – Contact us for a quote.
- Custom Finish** – Contact us for a quote.

DRAFT

RESOLUTION NO. 20-
Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #19
Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #19 adding revisions to the existing roof girder where the new tower steel frame interfered with (and caused the modifications to) the existing roof girder with an increase of \$1,677.29, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #19 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$1,677.29. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,065,279.59.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 444-3409 319-444-3409 • Fax: (319) 444-2437 319-444-2437

COR #. 019

Date	Wednesday, April 1, 2020
<p>Project: Hiawatha Library</p> <p>Change order to add revisions to the existing roof girder at Grid J where the new tower steel frame interfered with (and caused the modifications to) the existing roof girder as shown in the attached response to RFI #038 from Long Engineering.</p>	

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00018	Bond 2%	Other Expense		0.000	32.890	0.0000	\$32.89
00018	Garling Project Manager	Labor Expense		0.000	85.000	15.0000	\$97.75
00018	Garling Site Supervisor	Labor Expense		0.000	150.000	15.0000	\$172.50
00018	Garling Labor	Labor Expense		0.000	696.000	15.0000	\$800.40
00018	Garling Material	Material Expense		0.000	120.000	15.0000	\$138.00
00018	Cedar Valley Steel				415.000	5.0000	\$435.75

PROPOSAL SUMMARY	
Other Expense	\$32.89
Labor Expense	\$1,070.65
Material Expense	\$138.00
	\$435.75
Net Costs	\$1,677.29

Proposal Total	\$1,677.29
-----------------------	-------------------

~~PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER~~

Architect: x _____ Date: _____

Fusion Architects

Owner: x _____ Date: _____

Kendall Meyeraan

PM: x _____ Date: 04/01/2020

Kendall Meyeraan, Project Manager



GENERAL CONTRACTORS SINCE 1971

Hiawatha Public Library Renovation and Expansion
03-20-20
COR 019

Revisions for Roof Girder:

To add into the scope of work for this project the revisions to the existing roof girder at grid "J" where the new tower steel framing interfered with (and caused the modifications to) the existing roof girder as shown in the attached response to RFI #038 from Long Engineering:

Garling Construction:

Project Management (1 hr x \$85.00/hr) = \$ 85.00
Superintendent (2 hrs x \$75.00/hr) = \$ 150.00

Labor:

Modify Existing Truss
(3 men x 4 hrs x \$58.00/hr) = \$ 696.00

Materials:

Lumber:
2 ea - 2x8 x 16' = \$ 45.00
2 ea - 2x6 x 10' = \$ 24.00

Anchors at Splice Connections:
(12 ea x \$3.00/ea) = \$ 36.00

Misc. Small Tools (1 LS) = \$ 15.00

Subtotal = \$ 1,051.00

Mark-Up (15%) = \$ 157.65

Bond (2%) = \$ 24.17

Subtotal = \$ 1,232.82 = \$ 1,232.82

Subcontractors:

Cedar Valley Steel = \$ 415.00

Mark-Up (5%) = \$ 20.75

Bond (2%) = \$ 8.72

Subtotal = \$ 444.47 = \$ 444.47

TOTAL = \$ 1,677.29



280 50th Avenue SW
Cedar Rapids, IA 52404
Ph : 319-373-0291

Change Request

To: Garling Construction
1120 11th Street
PO Box 97
Belle Plaine, IA 52208
Ph: 319-444-3409 Fax: 319-444-2437

Number: 3
Date: 3/13/20
Job: 1900-43 Hiawatha Library
Phone:

Description: RFI #38

We are pleased to offer the following specifications and pricing to make the following changes:

Welding in additional gussets at angle.

LABOR
5hrs x \$75.00 \$375.00

EQUIPMENT
Welding Machine \$30.00

Plates \$10.00

The total amount to provide this work is \$415.00

If you have any questions, please contact me at (319) 373-0291.

Submitted by: Tyler Theisen
Cedar Valley Steel

Approved by: _____
Date: _____

DRAFT

RESOLUTION NO. 20-

Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #20

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #20 revising framing in the women's and men's restrooms to relocate into the new furred wall framing the plumbing piping with an increase of \$859.63, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #20 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$859.63. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,066,139.22.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 444-3409 319-444-3409 • Fax: (319) 444-2437 319-444-2437

COR #. 020

Date Wednesday, April 1, 2020

Project: Hiawatha Library

Change order to incorporate into our scope of work for project the revision of the framing in the Women's #106 and Men's #107 restrooms to relocate into the new furred wall framing the plumbing piping which was originally shown to be in the exterior wall framing in the Men's restroom, as per the attached ASI #016 in response to RFI #042.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00019	Bond 2%	Other Expense		0.000	16.860	0.0000	\$16.86
00019	Garling Project Manager	Labor Expense		0.000	127.500	15.0000	\$146.63
00019	Garling Supervision	Labor Expense		0.000	150.000	15.0000	\$172.50
00019	Garling Labor	Labor Expense		0.000	348.000	15.0000	\$400.20
00019	Garling Material	Material Expense			107.340	15.0000	\$123.44

PROPOSAL SUMMARY

Other Expense	\$16.86
Labor Expense	\$719.33
Material Expense	\$123.44
Net Costs	\$859.63

Proposal Total **\$ 859.63**

✍ PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER ✍

Architect: x _____ Date: _____

Fusion Architects

Owner: x _____ Date: _____

Kendall Meyeraan

PM: x _____ Date: 04/01/20

Kendall Meyeraan, Project Manager



GENERAL CONTRACTORS SINCE 1971

Hiawatha Public Library Renovation and Expansion
03-26-20
COR 020

Revise Restroom Framing:

To incorporate into our scope of work for this project the revision of the framing in the Womens #106 and Mens #107 restrooms to relocate into the new furred wall framing the plumbing piping which was originally shown to be in the exterior wall framing in the Mens restroom, as per the attached ASI #016 in response to RFI #042:

Garling Construction:

Project Management (1.5 hrs x \$85.00/hr)	= \$ 127.50
Superintendent (2 hrs x \$75.00/hr)	= \$ 150.00
Labor: (2 men x 3 hrs x \$58.00/hr)	= \$ 348.00

Materials:

Additional Lumber:

Builders First Source	= \$ 98.34
Misc. Fasteners (1 LS)	= \$ 4.00

Equipment:

Misc. Small Tools (estimated)	= \$ 5.00
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Subtotal = \$ 732.84

Mark-Up (15%) = \$ 109.93

Bond (2%) = \$ 16.86

TOTAL = \$ 859.63

AIA[®] Document G716[™] – 2004

Request for Information (RFI)

TO: Fusion Architects Inc 1950 Boyson rd Hiawatha, IA 52233 PROJECT: Hiawatha Library 101 Emmons Street Hiawatha, IA 52233 PROJECT NUMBERS: 17-13400	FROM: Garling Construction Inc 1120 11th Street Belle Plaine, IA 52208 ISSUE DATE: 02/19/20 RFI No.: 042 REQUESTED REPLY DATE: 02/24/20 COPIES TO:
---	--

RFI DESCRIPTION: *(Fully describe the question or type of information requested.)*

Upon further review of the architectural and plumbing drawings, it has been discovered that the lavatories, and therefore the plumbing piping, in the Men's RR #107 are located on an exterior wall. And referencing the detail 1/A903, there is further question as to how the lavatory drain pipes will get down to the lower level due to the concrete foundation wall extending in beyond the interior face of the exterior wood wall framing above?

We have offered a couple of solutions below, but each has it's pros and cons. Can someone please review and respond by the above-listed Requested Reply Date with the resolution for this plumbing and the exterior wall conflict? Thank you.

REFERENCES/ATTACHMENTS: *(List specific documents researched when seeking the information requested.)*

SPECIFICATIONS

DRAWINGS


OTHER

A101

A903

P101

SENDER'S RECOMMENDATION: *(If RFI concerns a site or construction condition, the sender may provide a recommended solution, including cost and/or schedule considerations.)*

One possible option could be to furr out the south wall of this Men's #107 restroom to locate it in front of the concrete foundation wall below and above the elevated floor slab. The plumbing would then be installed in this furred out wall in lieu of an exterior wall, and allows the drain piping to extend down to the lower level without interference from the foundation wall below. However, this would also push the north wall of this restroom (and most likely the Women's #106 restroom, too, to maintain alignment) further to the north to maintain clearances within the restroom. Another possible solution might be to install just a knee wall below the counter in this Men's restroom, but this would need to be coordinated with the lavatory cutouts in the countertop, and may need some access panels to access the plumbing. 

RECEIVER'S REPLY: *(Provide answer to RFI, including cost and/or schedule considerations.)*

SEE ATTACHED

Anton J Lutz

BY: _____ **DATE:** 02/20/2020 **COPIES TO:** _____

NOTE: This reply is not an authorization to proceed with work involving additional cost, time or both. If any reply requires a change to the Contract Documents, a Change Order, Construction Change Directive or a Minor Change in the work must be executed in accordance with the Contract Documents.

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020711ACD44



Architect's Supplemental Instructions

Issue Date: February 20, 2020
Project: Hiawatha Library Expansion and Renovation
Project Number: 1713400
Architect: Fusion Architects, Inc.
1950 Boyson Rd.
Hiawatha, Iowa 52233
To: Garling Construction
5210 20th Ave SW
Cedar Rapids, Iowa 52404

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates acknowledgement that there will be no change in the Contract Sum or Contract Time.

Description: Revision to Restroom Walls
Attachments: SD-001

CHANGES TO SPECIFICATIONS:

N/A

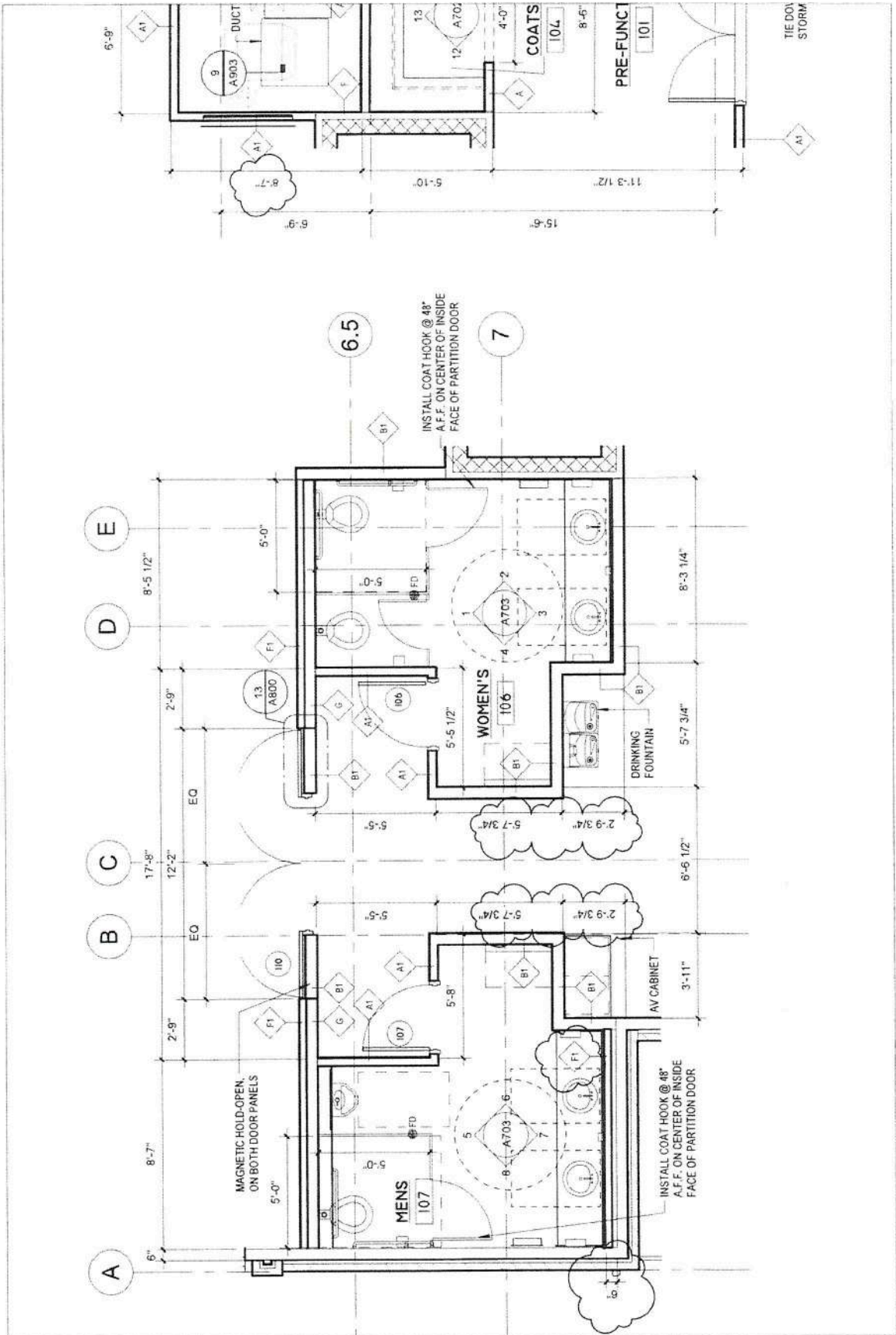
CHANGES TO DRAWINGS:

1. SHEET A500— ENLARGED CONSTRUCTION PLAN
 - A. Refer to 3/A500 ENLARGED MAIN FLOOR RESTROOMS PLAN.
 - 1) ADD FURRING WALL TO MENS RESTROOM AND UPDATE NORTH WALL LOCATIONS OF MENS, WOMENS & SHAFT ROOM.

Issued by Fusion Architects, Inc.

A handwritten signature in black ink, appearing to read "Wade R. Squiers", is written over a horizontal line.

Wade R. Squiers, AIA



Kendall Meyeraan

From: Joe Nelson <joe.nelson@bldr.com>
Sent: Monday, March 23, 2020 3:23 PM
To: Kendall Meyeraan
Subject: [External] RE: [External] RE: Hiawatha Library

Please use \$98.34.

Thanks

From: Kendall Meyeraan [mailto:kmeyeraan@garlingconstruction.com]
Sent: Monday, March 23, 2020 2:36 PM
To: Joe Nelson <joe.nelson@bldr.com>
Subject: RE: [External] RE: Hiawatha Library

EXTERNAL MESSAGE

This email from kmeyeraan@garlingconstruction.com originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Joe,

Also, there was a change to the men's restroom #107 on the main level in which there was a furred out wall added at the south (exterior) wall (please see the attachment) to allow the lavatory plumbing to extend down into the lower level without interference from the foundation wall. This resulted in additional framing materials being needed for this work (additional 2x4 wall a 12' tall; and probably a couple extra 2x6 x 12' studs where the men's and women's walls were extended north approximately 6").

Please review and reply to this information at your earliest opportunity. Thank you.

DRAFT

RESOLUTION NO. 20-

Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #21

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #21 revision of wall framing at the north wall of the kitchen to accommodate the plumbing piping in the wall for the sink with an increase of \$659.23, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #21 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$659.23. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,066,798.45.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 444-3409 319-444-3409 • Fax: (319) 444-2437 319-444-2437

COR #. 021

Date Wednesday, April 1, 2020

Project: Hiawatha Library

Change order to incorporate into our scope of work for this project the revision of the wall framing from 2x4 to 2x6 at the north wall of the Kitchen #105 to accommodate the plumbing piping in the wall for the sink, per the attached ASI #021 in response to RFI #052.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00020	Bond 2%	Other Expense		0.000	12.930	0.0000	\$12.93
00020	Garling Project Manager	Labor Expense		0.000	85.000	15.0000	\$97.75
00020	Garling Supervision	Labor Expense		0.000	75.000	15.0000	\$86.25
00020	Garling Labor	Labor Expense		0.000	116.000	15.0000	\$133.40
00020	Garling Material	Material Expense		0.000	286.000	15.0000	\$328.90

PROPOSAL SUMMARY

Other Expense	\$12.93
Labor Expense	\$317.40
Material Expense	\$328.90
Net Costs	\$659.23

Proposal Total **\$ 659.23**

✂ PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER ✂

Architect: x _____ Date: _____

Fusion Architects

Owner: x _____ Date: _____

Kendall Meyeraan

PM: x _____ Date: 04/01/20

Kendall Meyeraan, Project Manager



GENERAL CONTRACTORS SINCE 1971

Hiawatha Public Library Renovation and Expansion
03-26-20
COR 021

Revise Kitchen #105 Wall Framing:

To incorporate into our scope of work for this project the revision of the wall framing from 2x4 to 2x6 at the north wall of the Kitchen #105 to accommodate the plumbing piping in this wall for the sink, per the attached ASI #021 in response to RFI #052:

Garling Construction:

Project Management (1 hr x \$85.00/hr)	= \$ 85.00
Superintendent (1 hr x \$75.00/hr)	= \$ 75.00
Labor: (2 men x 1 hr x \$58.00/hr)	= \$ 116.00

Materials:

Lumber (Est. difference from 2x4 to 2x6)	= \$ 86.00
New Door Frame #105.1 for 2x6 framing	= \$ 200.00

Subtotal = \$ 562.00

Mark-Up (15%) = \$ 84.30

Bond (2%) = \$ 12.93

TOTAL = \$ 659.23



Architect's Supplemental Instructions

Issue Date: March 25, 2020
Project: Hiawatha Library Expansion and Renovation
Project Number: 1713400
Architect: Fusion Architects, Inc.
1950 Boyson Rd.
Hiawatha, Iowa 52233
To: Garling Construction
5210 20th Ave SW
Cedar Rapids, Iowa 52404

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates acknowledgement that there will be no change in the Contract Sum or Contract Time.

Description: Revision to Kitchen Plumbing Wall Framing

Attachments: SD-001

CHANGES TO SPECIFICATIONS:

N/A

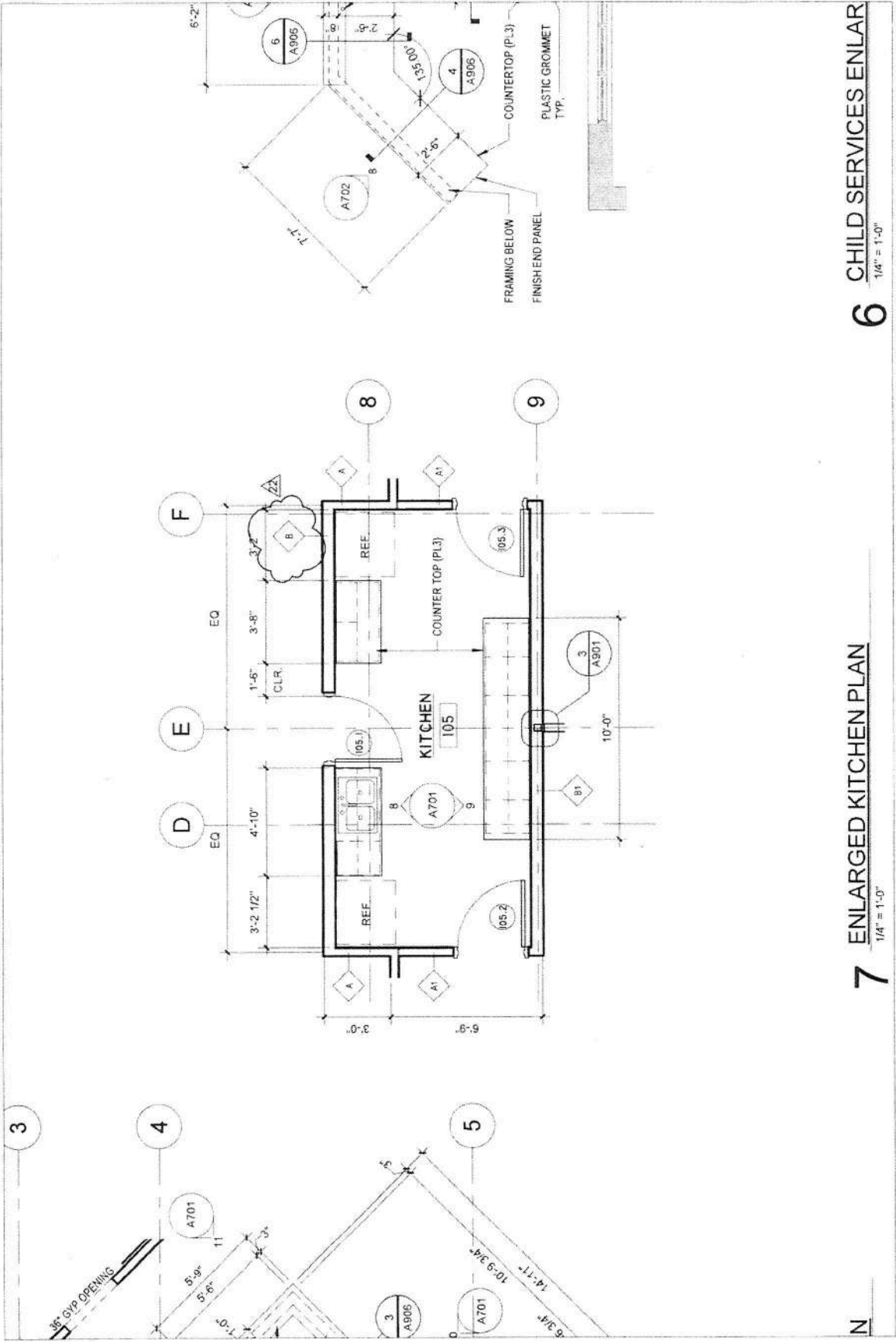
CHANGES TO DRAWINGS:

1. SHEET A500 – ENLARGED CONSTRUCTION PLAN
 - A. Refer to 7/ENLARGED KITCHEN PLAN
 - 1)CHANGE WALL TYPE TO WALL TYPE CLOUDED W/ #22

Issued by Fusion Architects, Inc.

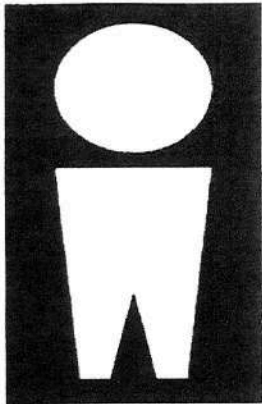
A handwritten signature in black ink, appearing to read "Wade R. Squiers", is written over a horizontal line.

Wade R. Squiers, AIA



6 CHILD SERVICES ENLAR
 1/4" = 1'-0"

7 ENLARGED KITCHEN PLAN
 1/4" = 1'-0"



Quotation

Date: 3-20-2020

To: Garling Const

Attn: Kendall Meyerann

Phone# 319-444-6671

Email: kmeyeraan@garlingconstruction.com

JOB: Hiawatha Library

LOCATION:

ADDENDUM: None

QUOTE EXPIRES: 30 Days

Description										Price		
Quantity	Description	Label	Jamb Depth	Hand	Head	Hinge	Strike	Closer	Anchor	Lock	Misc.	
Qty (1)	3070 M16-4 CR	3F	None	8 1/4	RH	2"	453	E1	E18/SH	MP	N/A	

Add for changing frame 105.1 from 5 3/4" to 8 1/4"
As per Jazz

*** Material Only, Installation by Others. ***

* Please Allow 6 to 8 weeks for custom factory size orders. *

Total for material listed above----- (No Iowa State Sales Tax Included)----- **\$200.00**

CONDITIONS: Unless otherwise specifically covered above, the following apply to this Agreement

- | | |
|---|--|
| 1) We do not include glass, glazing. | 5) Preparation for concealed hardware not included. |
| 2) We do include cylinders for aluminum doors. | 6) All orders subject to approval of credit by Doors, Inc. |
| 3) Steel doors and frames to have standard shop finish | 7) <input checked="" type="checkbox"/> We do not include Iowa Sales Tax. |
| 4) Door and frames to be reinforced for surface hardware, but not Drilled and tapped. | 8) <input checked="" type="checkbox"/> Material only |
| | 9) <input checked="" type="checkbox"/> F.O.B. Doors Inc. CR: Local Delivery Charge \$25.00 |

Terms: Net 30 days. No retain-age allowed.

Take off By Doors, Inc.: ☒

Take off By Others: ☐

Accepted By: _____

Respectfully Submitted

Company: _____

Doors, Incorporated

Date: _____

By: Ryen L. Carter

Ryen L. Carter

Fax: 319-365-9208

rcarter@doorsinc Iowa.com

Phone: 319-365-7816

DRAFT

RESOLUTION NO. 20-

Library Board of Trustees

RESOLUTION APPROVING CHANGE ORDER #22

Hiawatha Public Library Renovation and Expansion Project

WHEREAS, the Hiawatha Public Library Board of Trustees of the City of Hiawatha, Iowa, has contracted for the Hiawatha Public Library Renovation and Expansion Project with Garling Construction Inc. of Belle Plaine, Iowa, and

WHEREAS, the principal architect of Fusion Architect has recommended Change Order #22 revision of the soffit framing at the east and west wall of the Community Room to accommodate the ductwork to be concealed within these soffits with an increase of \$1,399.66, and

WHEREAS, the Library Board of Trustees respectfully request the city council of the City of Hiawatha authorize additional funding for said project, and

NOW, THEREFORE, BE IT RESOLVED BY THE HIAWATHA PUBLIC LIBRARY BOARD OF TRUSTEES, IOWA, approves Change Order #22 for the Hiawatha Public Library Renovation and Expansion Project with a total increase in contract amount of \$1,399.66. The Library Board of Trustees additionally request additional funding for said project above the original approve authorized by the city council. Total project contract amount of \$4,068,198.11.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 444-3409 319-444-3409 • Fax: (319) 444-2437 319-444-2437

COR #. 022

Date Wednesday, April 1, 2020

Project: Hiawatha Library

Change order to incorporate into our scope of work for this project the revision of the soffit framing from 3'-0" wide to 4'-6" wide at the east and west wall of the Community Room #103 to accomodate the ductwork to be concealed within these soffits, per the ASI #018 in response to RFI #047.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00021	Bond 2%	Labor Expense			27.450	0.0000	\$27.45
00021	Garling Project Manager	Labor Expense		0.000	85.000	15.0000	\$97.75
00021	Garling Supervision	Labor Expense		0.000	112.500	15.0000	\$129.38
00021	Garling Labor	Labor Expense		0.000	464.000	15.0000	\$533.60
00021	Visions of Marion	SUB LABOR		0.000	387.750	5.0000	\$407.14
00021	Dvorak Painting				134.000	5.0000	\$140.70
00021	Garling Material	Material Expense			55.340	15.0000	\$63.64

PROPOSAL SUMMARY

Labor Expense	\$788.18
SUB LABOR	\$407.14
	\$140.70
Material Expense	\$63.64
Net Costs	\$1,399.66

Proposal Total **\$1,399.66**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ Date: _____

Fusion Architects

Owner: x _____ Date: _____

Kendall Meyeraan

PM: x _____ Date: 04/01/20

Kendall Meyeraan, Project Manager



GENERAL CONTRACTORS SINCE 1971

Hiawatha Public Library Renovation and Expansion
03-26-20
COR 022

Revise Soffit Sizes in Community Room:

To incorporate into our scope of work for this project the revision of the soffit framing from 3'-0" wide to 4'-6" wide at the east and west walls of the Community Room #103 to accommodate the ductwork to be concealed within these soffits, per the ASI #018 in response to RFI #047:

Garling Construction:

Project Management (1 hr x \$85.00/hr)	= \$	85.00	
Superintendent (1.5 hr x \$75.00/hr)	= \$	112.50	
Labor: (2 men x 4 hr x \$58.00/hr)	= \$	464.00	
Materials:			
Lumber (Change from 3'-0" wide to 4'-6" wide)	= \$	55.34	
		Subtotal = \$	716.84
		Mark-Up (15%) = \$	107.53
		Bond (2%) = \$	16.49
		Subtotal = \$	840.86
			= \$ 840.86

Subcontractors:

Fowler Construction (Additional gypsum board)			
(verbal quote; 141 sf x \$2.75/sf)	= \$	387.75	
Dvorak Painting (Additional Painting)	= \$	134.00	
		Subtotal = \$	521.75
		Mark-Up (5%) = \$	26.09
		Bond (2%) = \$	10.96
		Subtotal = \$	558.80
			= \$ 558.80

TOTAL = \$ 1,399.66



Architect's Supplemental Instructions

Issue Date: March 4, 2020
Project: Hiawatha Library Expansion and Renovation
Project Number: 1713400
Architect: Fusion Architects, Inc.
1950 Boyson Rd.
Hiawatha, Iowa 52233
To: Garling Construction
5210 20th Ave SW
Cedar Rapids, Iowa 52404

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates acknowledgement that there will be no change in the Contract Sum or Contract Time.

Description: Revision to Soffit Size in Community Room

Attachments: SD-001

CHANGES TO SPECIFICATIONS:

N/A

CHANGES TO DRAWINGS:

1. SHEET A401 - MAIN LEVEL REFLECTED CEILING PLAN
 - A. Change dimension bubbled in view 3/A401 – MAIN LEVEL REFLECTED CEILING PLAN

Issued by Fusion Architects, Inc.

A handwritten signature in black ink, appearing to read "Wade R. Squiers", is written over a horizontal line.

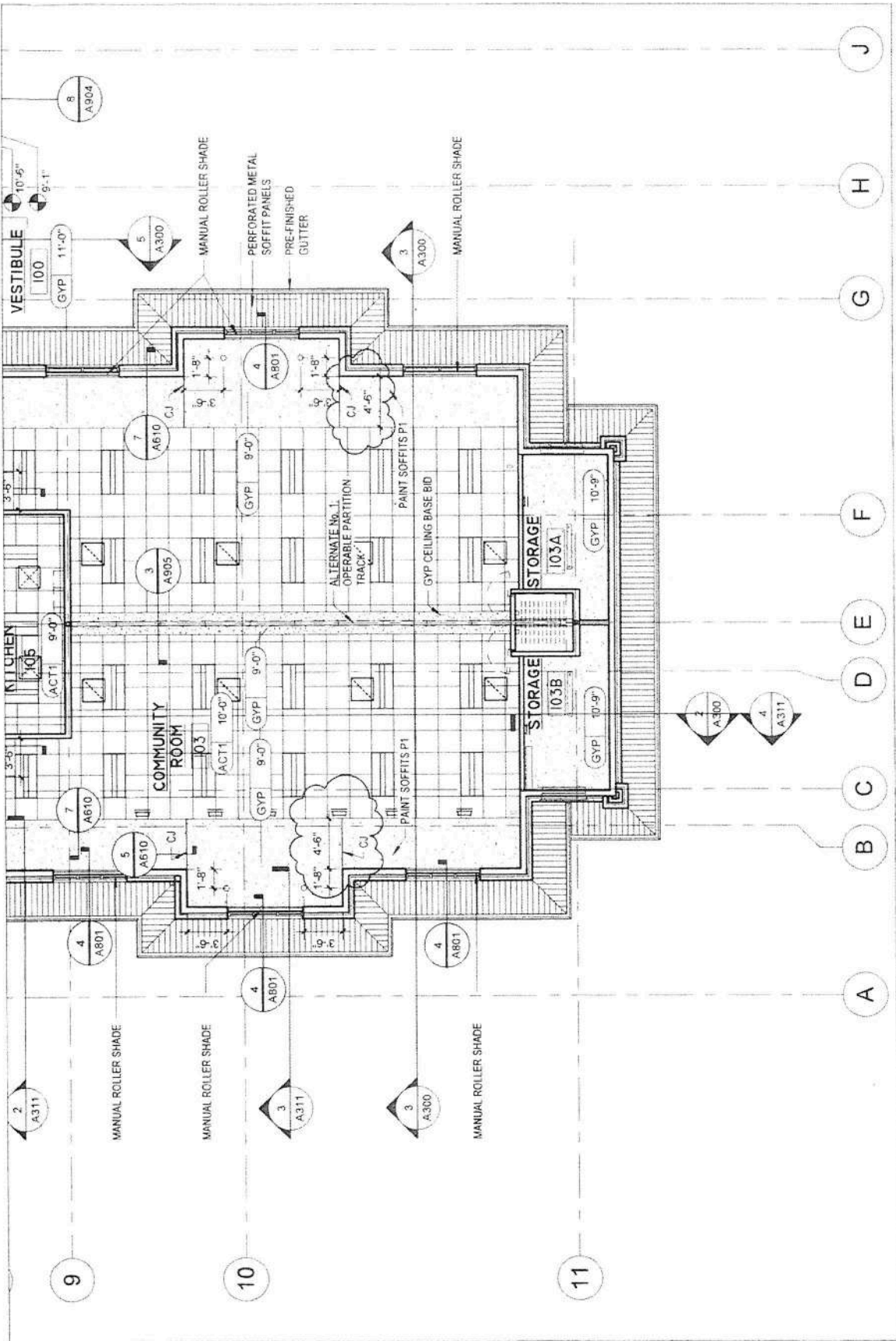
Wade R. Squiers, AIA

Project: HIWATHA PUBLIC LIBRARY RENOVATION AND EXPANSION
 Project Number: 17-13400

FUSION
 ARCHITECTS, INC.

Sheet Title: MAIN LEVEL REFLECTED CEILING
 PLAN
 Sheet Number: A401

Date: 03/04/2020
 ASI Number: ASI018
 SD Number: SD-001



**Builders First Source
Change Order Form**

Contractor: Garling Construction
Project: Hiawatha Public Library

Change Order Number: #001
Description: ASI #018

Amount: \$55.34

Details of Extra's: 2x4 Soffit Enlargement-Extra Material Needed

From: Roger Dvorak <dvorak.roger@gmail.com>
Sent: Friday, March 6, 2020 3:37 AM
To: Lesley Peterson
Subject: [External] Re: 54095-Hiawatha Library ASI 018

ASI-018

This would add 140 sq ft of soffit to paint 1 coat of primer and 2 finish coats.

Labor: 3 hours @ \$62.00 per man hour \$93.00

a extra gallon \$24.00

\$117.00

15% overhead and profit \$ 17.00

Total add \$134.00

City of Hiawatha
Engineering Department
101 Emmons St., Hiawatha Iowa, 52233-1697
PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

To: Kim Downs, City Administrator

Date: April 8, 2020

From: John C Bender PE, City Engineer

Re: Hiawatha Library Expansion Project

Description: Partial Payment #10 and #11

Report:

The summary of Partial Payments:

- Partial Payment #10 of **\$412,372.81** includes items that are primarily project management through mid-February along with concrete foundations and walls, rough carpentry and trusses, steel erection, and some veneer masonry. Previously approved change orders 7, 9, 10, 11, 12, and 13. have now been included in this partial payment. .
- Partial Payment #11 of **\$109,595.10** includes items that are primarily project management through mid-March along with steel erection, rough carpentry and trusses, HVAC equipment, doors and windows materials electrical conduit and wiring, and communication materials and labor. .

Total work completed and stored to date is approximately 54% of the total project.

Engineering can recommend approval of these payments.

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 of 5

TO (OWNER):

City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

PROJECT: Hiawatha Library

150 West Williams Street
Hiawatha, IA 52233

APPLICATION NO: 10

INVOICE NO: 001110

PROJECT NO: 54095

ARCHITECT PROJECT NO:

OWNER PO NO: 54095

FROM:
(CONTRACTOR)
Kendall R Meyeraan
Garling Construction, Inc.
1120 11th Street
Belle Plaine, IA 52208
CONTRACT FOR: General Construction

ARCHITECT:
Fusion Architects
1950 Boyson Rd
Hiawatha, IA 52233

CONTRACT DATE:
FROM: 1/16/2020
TO: 2/15/2020

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	LENDOR
<input type="checkbox"/>	GENERAL CONTRACTOR
<input type="checkbox"/>	CONSTRUCTION MANAGER
<input type="checkbox"/>	OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

Change Orders approved in previous months by Owner		APPROVED	DEDUCTIONS
Total		\$31,619.40	(\$9,611.15)
Approved this Month			
Number	Date Approved		
Change Order 00	02/11/2020	\$773.93	
Change Order 01	02/11/2020	\$486.96	
Change Order 01	02/11/2020	\$428.40	
Change Order 01	02/11/2020	\$2,397.10	
Change Order 01	02/11/2020	\$106,064.34	
Change Order 01	02/11/2020	\$5,321.31	
Additional Cos		\$113,782.75	
February-20		\$115,472.04	
TOTALS			
Net change by Change Orders			\$137,480.29

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Garling Construction, Inc.

BY:

Tom R

DATE:

2-14-20

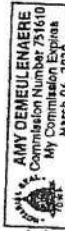
State of: IA

Subscribed and sworn to before me this 14th day of February 2020

Notary Public:

Amy Demeulenaere

My Commission Expires: 3-6-20



ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 412,372.81

Four Hundred Twelve Thousand Three Hundred Seventy Two Dollars and Eighty One Cents

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By:

[Signature]

Date:

2-18-2020

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET AIA DOCUMENT G703										REGULAR ITEMS										PAGE 2 of 5			
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.										PROJECT: 54095										APPLICATION NO: 10			
In tabulations below, amounts are stated to the nearest doll										CONTRACT DATE: 1/16/2020										INVOICE NO: 001110			
Use Column L on Contracts where variable retainage for lin										FROM: 2/15/2020										PROJECT NO: 54095			
										ARCHITECT PROJECT NO:													
ITEM NO.	DESCRIPTION OF WORK	BILLING CODES	D		E		F		G		H		I		J		K		L		M		
			SCHEDULED VALUE	AMOUNT	PREVIOUS APPLICATION	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	TOTAL COMPLETE AND STORED TO DATE	AMOUNT	COMPLETE	BALANCE	RETAINAGE								
1																							
2	Division 1 - General Requirements		22,325.00		22,325.00		100%								22,325.00		100%				1,116.25		
3	Bonds/Insurance Permits	010002	14,050.00		9,800.00		70%								9,800.00		70%			4,250.00	490.00		
4	Mobilization & Equipment	010003	263,395.00		161,650.00		61%								176,150.00		67%			87,245.00	8,807.50		
5	Management/Supervision/Admin	010004	24,550.00		8,761.00		36%								10,261.00		42%			14,289.00	513.05		
6	Temporary Utilities /Dumpster	010005	11,840.00		9,800.00		83%								10,200.00		86%			1,640.00	510.00		
7	Temporary Construction	010009	9,690.00		3,900.00		40%								4,725.00		49%			4,965.00	236.25		
8	Clean Up	010020	27,665.00		1,375.00		5%								9,125.00		33%			18,540.00	456.25		
9	Winter Conditions	010030	4,650.00		4,650.00		100%								4,650.00		100%				232.50		
10	BIM	010038																					
11	Division 2 - Existing Conditions																						
12	Layout & Staking	020050	5,665.00		5,452.64		96%								5,452.64		96%			212.36	272.63		
13	SWPPP	020051	3,480.00		2,220.00		64%								250.00		7%			1,010.00	123.50		
14	Dewatering	020052	37,750.00		37,750.00		100%								37,750.00		100%			1,887.50	1,887.50		
15	Demolition	020052	36,380.00		7,930.00		22%								15,930.00		44%			20,450.00	796.50		
16	Earthwork/ Site Cleaning	020063	321,645.00		276,340.00		86%								280,840.00		87%			40,805.00	14,042.00		
17	Asphalt Paving	020069	57,220.00		42,915.00		75%								42,915.00		75%			14,305.00	2,145.75		
18	Landscaping	020090	37,235.00																	37,235.00			
19	Division 3 - Concrete																						
20	Underpinning Soil Stabilization		57,310.00		57,310.00		100%								57,310.00		100%				2,865.50		
21	Concrete Foundations	030150	236,570.00		213,601.00		90%								228,601.00		97%			7,969.00	11,430.05		
22	Site Concrete		47,580.00		26,350.00		55%								26,350.00		55%			21,230.00	1,317.50		
23	Division 4 - Masonry																						
24	Unit Masonry/Masonry Veneer	040325	204,665.00		10,700.00		5%								20,700.00		10%			183,965.00	1,035.00		
25	Division 5 - Metals																						
26	Steel Material	050353	123,615.00		105,129.00		85%								14,002.00		11%			4,484.00	5,956.55		
27	Steel Erection		58,030.00		17,409.00		30%								32,000.00		55%			8,621.00	2,470.45		
28	Division 6 - Wood, Plastics & Com																						
29	Rough Carpentry/Trusses	060405	206,600.00		19,750.00		10%								104,000.00		50%			82,850.00	6,187.50		
30	Finish Carpentry/Casework	060415	59,445.00																	59,445.00			
31	Division 7 - Thermal & Moist. Prot																						
32	Sheet Waterproofing	070476	31,610.00		28,610.00		91%								28,610.00		91%			3,000.00	1,430.50		
33	Water Repellents	070477	5,020.00																	5,020.00			
34	Insulation	070478	36,600.00												1,200.00		3%			35,400.00	60.00		
35	Weather Barriers	070480	14,875.00		8,925.00		60%								1,200.00		3%			5,950.00	446.25		
	PAGE TOTALS		\$1,959,460.00		\$1,082,652.64		55%								\$213,927.00		11%			\$662,880.36	\$64,828.98		
	REGULAR ITEM TOTALS		\$3,909,000.00		\$1,432,147.64		37%								\$299,697.00		8%			\$2,156,036.36	\$87,648.18		
	CHANGE ORDERS		\$137,480.29		\$25,444.40		19%								\$113,260.65		82%			(\$1,224.76)	\$6,935.26		
	GRAND TOTALS		\$4,046,480.29		\$1,457,592.04		36%								\$412,957.65		11%			\$2,154,811.60	\$94,583.44		

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CONTINUATION SHEET AIA DOCUMENT G703													PROJECT: 54095			REGULAR ITEMS					PAGE 3 of 5		
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing													APPLICATION NO: 10										
Contractor's signed Certification is attached.													CONTRACT DATE: 1/16/2020			INVOICE NO: 001110							
In tabulations below, amounts are stated to the nearest doll:													FROM: 2/15/2020			PROJECT NO: 54095							
Use Column L on Contracts where variable retainage for lin													TO: 2/15/2020			ARCHITECT PROJECT NO:							
A	B	C	D	E	F	G	H	I	J	K	L	M											
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	SCHEDULED VALUE		PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH											
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE										
36	Asphalt Shingles		63,855.00									63,855.00											
37	Metal Roofing/Flashing/Spec		51,625.00									51,625.00											
38	Joint Sealants		6,675.00									6,675.00											
39	Division 8 - Openings																						
40	Doors/Frames/Hardware	080502	83,185.00		28,985.00							28,985.00	35%	54,200.00		1,449.25							
41	Access Doors	080510	600.00											600.00									
42	Alum Strirt/Security Wdw/Glazing	080513	24,915.00											24,915.00									
43	Wood Windows	090551	53,860.00											53,860.00									
44	Division 9 - Finishes																						
45	Gypsum Board Assemblies	090555	105,830.00											102,580.00		162.50							
46	Veneer Plastering	090560	22,225.00											22,225.00									
47	Tiling	090564	8,410.00											8,410.00									
48	Resilient Flooring	090566	28,645.00											28,645.00									
49	Tile Carpeting		56,920.00											56,920.00									
50	Acoustical Ceilings		51,310.00											51,310.00									
51	Painting/Wall Covering		57,065.00											57,065.00									
52	Division 10 - Specialties																						
53	Signage	100601	22,780.00		325.00									325.00	1%	22,455.00	16.25						
54	Toilet Compartments	100606	950.00													950.00							
55	Operable Partitions	100607	43,905.00													43,905.00							
56	Wall Protection	100610	3,920.00													3,920.00							
57	Toilet Accessories	100613	9,680.00													9,680.00							
58	Fire Protection Specialties		920.00													920.00							
59	Flagpoles		4,200.00													4,200.00							
60	Division 11 - Equipment																						
61	Library Equipment	110640	6,140.00													6,140.00							
62	Division 12 - Furnishings																						
63	Horiz. Blinds/Wdw Shades	120680	9,330.00													9,330.00							
64	Entrance Floor mats & frames		5,145.00													5,145.00							
65	Division 14 - Conveying Equip																						
66	Electric Traction Elevators	140755	102,170.00													102,170.00							
67	Division 21 - Fire Suppression																						
68	Fire Suppression/Sprinkler	150766	109,230.00		10,923.00											10,923.00	10%	98,307.00	546.15				
69	Division 22 - Plumbing																						
70	Plumbing Mobilization		20,845.00		14,885.00											16,385.00	79%	4,460.00	819.25				
	PAGE TOTALS		\$954,335.00		\$55,118.00											\$59,868.00	6%	\$894,467.00	\$2,993.40				
	REGULAR ITEM TOTALS		\$3,909,000.00		\$1,432,147.64											\$1,752,963.64	45%	\$2,156,036.36	\$87,648.18				
	CHANGE ORDERS		\$137,480.29		\$25,444.40											\$138,705.05	101%	(\$1,224.76)	\$6,935.26				
	GRAND TOTALS		\$4,046,480.29		\$1,457,592.04											\$1,891,668.69	47%	\$2,154,811.60	\$94,583.44				

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

REGULAR ITEMS

PROJECT: 54095

AIA DOCUMENT G703

CONTINUATION SHEET AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

CONTRACT DATE:

FROM: 1/16/2020

In tabulations below, amounts are stated to the nearest dollar.

TO: 2/15/2020

Use Column L on Contracts where variable retainage for ltr

APPLICATION NO: 10

INVOICE NO: 001110

PROJECT NO: 54095

ARCHITECT PROJECT NO:

ITEM NO	DESCRIPTION OF WORK	BILLING CODES	D SCHEDULED VALUE		E PREVIOUS APPLICATION		F PERCENT COMPLETE		G WORK IN PLACE		H STORED MATERIALS		I PERCENT COMPLETE		J TOTAL COMPLETE AND STORED TO DATE		K BALANCE TO FINISH	
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	BALANCE	RETAINAGE
71	Plumbing Piping		83,670.00	11%	9,150.00	11%									9,150.00	11%	74,520.00	457.50
72	Plumbing Fixtures		44,460.00	12%	5,410.00	12%									5,410.00	12%	39,050.00	270.50
73	Division 23 - HVAC																	
74	Mechanical Equipment		12,585.00	94%	11,775.00	94%									11,775.00	94%	810.00	588.75
75	HVAC Ductwork & Equip	150760	386,760.00	19%	71,680.00	19%			41,900.00		21,119.00		16%		134,699.00	35%	252,061.00	6,734.95
76	Insulation		42,585.00														42,585.00	
77	Temp Controls		63,880.00	37%	23,627.00	37%									23,627.00	37%	40,253.00	1,181.35
78	Testing & Balancing		6,815.00														6,815.00	
79	Divisions 26, 27, 28 - Electrical																	
80	Branch Circuit Wiring Material		15,285.00	20%	3,100.00	20%			3,000.00				20%		6,100.00	40%	9,185.00	305.00
81	Branch Circuit Wiring Labor		48,490.00						9,500.00				20%		9,500.00	20%	38,990.00	475.00
82	Service Feeder Material		36,365.00	10%	3,650.00	10%			18,500.00				51%		22,150.00	61%	14,215.00	1,107.50
83	Service Feeder Labor		20,030.00						4,950.00				25%		4,950.00	25%	15,080.00	247.50
84	Panelboard Switch gear material		7,380.00	100%	7,380.00	100%									7,380.00	100%		369.00
85	Panelboard Switch gear Labor		1,055.00						225.00				21%		225.00	21%	830.00	11.25
86	Schedule Material -Material		24,770.00	15%	3,715.00	15%									3,715.00	15%	21,055.00	185.75
87	Schedule Material Labor		6,850.00														6,850.00	
88	Lighting Fixtures material		115,165.00	97%	112,230.00	97%									112,230.00	97%	2,935.00	5,611.50
89	Lighting Fixtures Labor	160800	28,460.00														28,460.00	
90	Communication Material		41,640.00	100%	41,640.00	100%									41,640.00	100%		2,082.00
91	Communication Labor		1,055.00														1,055.00	
92	Motors Labor		2,635.00														2,635.00	
93	Misc Material		4,745.00	19%	920.00	19%			2,650.00				56%		3,570.00	75%	1,175.00	178.50
94	Misc Labor		525.00	19%	100.00	19%			295.00				56%		395.00	75%	130.00	19.75
95																		
96																		
97																		
98																		
99																		
100																		
101																		
102																		
103																		
104																		
105																		
PAGE TOTALS			\$995,205.00		\$294,377.00	30%			\$81,020.00		\$21,119.00		10%		\$396,516.00	40%	\$598,689.00	\$19,825.80
REGULAR ITEM TOTALS			\$3,909,000.00		\$1,432,147.64	37%			\$299,697.00		\$21,119.00		8%		\$1,752,963.64	45%	\$2,156,036.36	\$87,648.18
CHANGE ORDERS			\$137,480.29		\$25,444.40	19%			\$113,280.65				82%		\$138,705.05	101%	(\$1,224.76)	\$6,935.26
GRAND TOTALS			\$4,046,480.29		\$1,457,592.04	36%			\$412,957.65		\$21,119.00		11%		\$1,891,668.69	47%	\$2,154,811.60	\$94,583.44

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CHANGE ORDERS

54095

PROJECT:

6703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 CONTRACT DATE: 1/16/2020
 FROM: 2/15/2020
 TO: 2/15/2020
 Use Column L on Contracts where variable retainage for line items may apply.

ITEM NO.	DESCRIPTION OF WORK	CHANGE ORDER NUMBER	BILLING CODES	SCHEDULED VALUE	PREVIOUS APPLICATION			COMPLETED THIS MONTH			TOTAL COMPLETE AND TO DATE			BALANCE TO FINISH	
					AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
1	COR 001- Revised electrical work	01		(3,436.15)						19,514.69	100%	19,514.69	100%	(3,436.15)	975.73
2	COR 003R-1-Parking Lot Change	Change Order 003		(6,175.00)		100%				(6,175.00)	100%				(306.75)
3	COR 004-Eliminate BIM Coordination	Change Order 004		7,293.51		100%				7,293.51	100%				364.68
4	COR 005-Revised Water Service per	Change Order 005		4,811.20		100%				4,811.20	100%				240.56
5	COR 006-Additional Backfill and man	Change Order 006													
6	COR 007-Added bollard	Change Order 007		773.93										773.93	
7	COR 009-Window shade power addit	Change Order 009		486.96										486.96	
8	COR 010R-1-Door Hardware Change	Change Order 010		2,397.10										2,397.10	
9	COR 011-Revise Roof Support ASI 4	Change Order 011		106,064.34			1,875.00		78%	1,875.00		1,875.00		522.10	93.75
10	COR 012R- Revised Over Excavation	Change Order 012					106,064.34		100%	106,064.34		106,064.34		5,321.31	266.07
11	COR 013R-Gravity SubDrainage Syst	Change Order 013		5,321.31			5,321.31		100%	5,321.31		5,321.31			
12															
13															
14															
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34															
35															
PAGE TOTALS				\$137,480.39	\$25,444.40	19%	\$113,280.65		82%	\$138,705.05	101%	\$138,705.05	101%	(\$1,224.76)	\$6,935.28
CHANGE ORDER TOTAL				\$137,480.39	\$25,444.40	19%	\$113,280.65		82%	\$138,705.05	101%	\$138,705.05	101%	(\$1,224.76)	\$6,935.28
REGULAR ITEMS TOTALS				\$3,909,000.00	\$1,432,147.64	37%	\$299,697.00	\$21,119.00	8%	\$1,751,963.64	45%	\$2,156,036.36	45%	\$2,156,036.36	\$87,648.18
GRAND TOTALS				\$4,046,480.39	\$1,457,592.04	36%	\$412,957.65	\$21,119.00	11%	\$1,891,668.69	47%	\$2,154,811.00	47%	\$2,154,811.00	\$94,583.44

this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
Craed Waelchli		PHONE (609) 587-5000	
Cottingham & Butler		FAX (609) 583-583-7339	
PO Box 28		ADDRESS:	
Dubuque IA 52004		INSURER(S) AFFORDING COVERAGE	
INSURED		INSURER A: The Phoenix Insurance Company	
GEIRRO1		25623	
Universal Climate Control, Inc.		INSURER B: The Charter Oak Fire Insurance Company	
Geisler Brothers Company		25615	
PO Box 5561		INSURER C: The Travelers Indemnity Company	
Coralville IA 52241		25658	
		INSURER D: The Travelers Indemnity Company of Connecticut	
		25682	
		INSURER E: Travelers Property Casualty Company of America	
		25674	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 655445872 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL	INSURANCE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO: <input type="checkbox"/> JECT <input type="checkbox"/> LOC <input type="checkbox"/>			CO-8M921127	1/1/2020	1/1/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (per occurrence) \$300,000 MED EXP (any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 EBL AGG \$2,000,000 COMBINED SINGLE LIMIT (per occurrence) \$1,000,000 BODILY INJURY (per person) \$ BODILY INJURY (per accident) \$ PROPERTY DAMAGE (per occurrence) \$
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NOT OWNED AUTOS ONLY <input type="checkbox"/>			810-8M045163	1/1/2020	1/1/2021	
C	X UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$10,000			CUP-8M0929567	1/1/2020	1/1/2021	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB-8M045311	1/1/2020	1/1/2021	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Equipment Floater Property			QT-630-9M804928	1/1/2020	1/1/2021	Leased & Rented Equip \$1,000,000 BLNKY Building & BPP 8,940,209

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
NAMED INSURED: Geisler Brothers Company; Thomas A Geisler; Todd Geisler; Scot Geisler; Geisler Family Realty Company LLC; Geisler Family Realty Company South LLC; Geisler Roof Management Inc.; Geisler Manufacturing LLC dba: Dubuque Steel Products Company; Universal Climate Control; Performance Fabrication
RE: Job # 5200 Hiawatha Public Library
Stored materials valued at \$21,119 stored at Universal Climate Control Coralville, IA.

CERTIFICATE HOLDER	CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY CONDITIONS	

February 6, 2020

Bowker Mechanical Contractors, Inc.
P.O. Box 1273
Cedar Rapids, Iowa 52406

Re: Hiawatha Library Reno & Expan, UCC #5200
Subject: Stored H.V.A.C Material & Equipment

ITEM:

Galv. Metal
Spiral Pipe

VENDOR:

"North State Steel"
"Geisler Brothers"
Total:

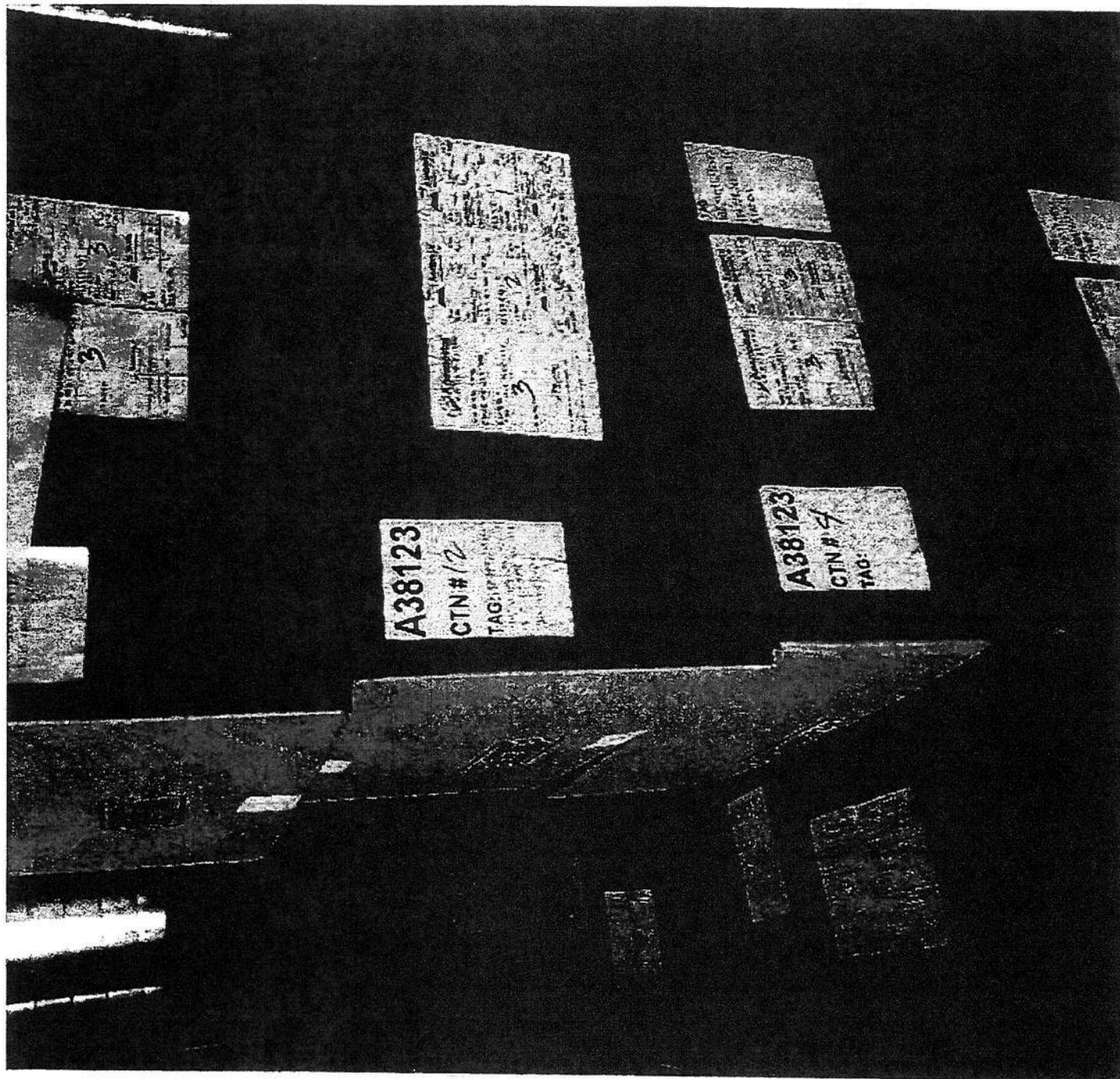
COST:

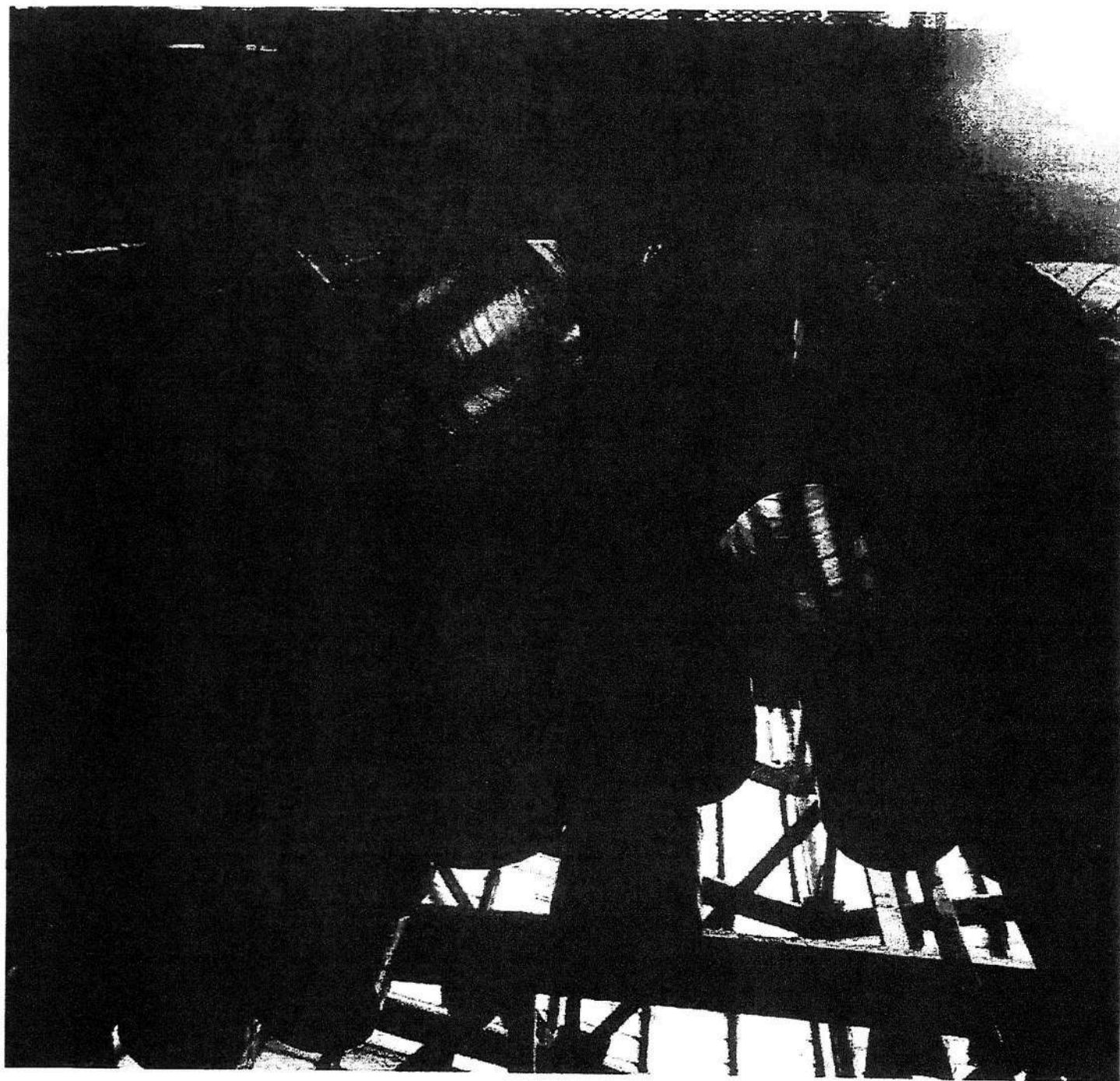
\$7,885.00
\$13,234.00
\$21,119.00

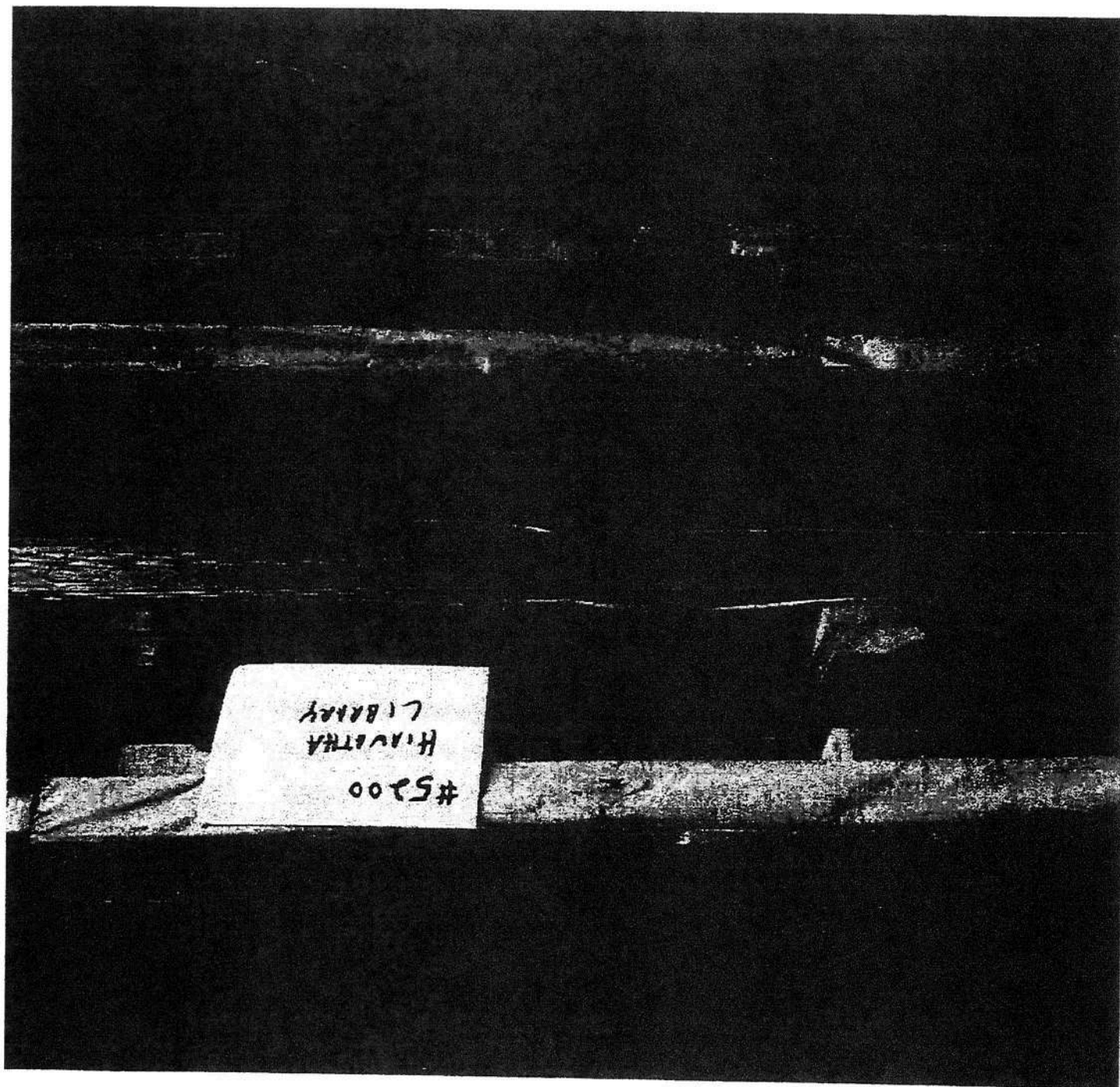


AIR CONDITIONING • HEATING • VENTILATING • SHEET METAL









DRAFT

RESOLUTION NO. 20-
Library Board of Trustees

**RESOLUTION APPROVING PARTIAL PAY ESTIMATE #11
HIAWATHA PUBLIC LIBRARY EXPANSION
AND RENOVATION PROJECT**

WHEREAS, the Hiawatha Board of Trustees of the City of Hiawatha, Iowa, contracted for the Hiawatha Public Library Expansion and Renovation Project with Garling Construction of Belle Plaine, and

WHEREAS, application for Partial Pay Estimate #11 (eleven) in the amount of \$285,221.44 has been received in the Clerk's Office, and

WHEREAS, the Hiawatha Board of Trustees has received recommendation from the Fusion Architect and city staff to make payment, and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA to approve application for Partial Pay Estimate #11 for the Hiawatha Public Library Expansion and Renovation Project, and directs the City of Hiawatha to make payment to Garling Construction, in the amount of \$285,221.44.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 14th day of April, 2020.

Brenda Powers, President

ATTEST:

Karlene Nesslage, Sectary

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 of 5

TO (OWNER):

City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

PROJECT: Hiawatha Library

APPLICATION NO: 11

INVOICE NO: 001138

150 West Williams Street
Hiawatha, IA 52233

PROJECT NO: 54095

ARCHITECT PROJECT NO:

OWNER PO NO: 54095

FROM:
(CONTRACTOR)

Kendall R Meyeraan
Garling Construction, Inc.
1120 11th Street
Belle Plaine, IA 52208

ARCHITECT:

Fusion Architects
1950 Boyson Rd
Hiawatha, IA 52233

CONTRACT DATE:

FROM: 2/16/2020

TO: 3/15/2020

CONTRACT FOR: General Construction

Distribution to:

☒ OWNER
☐ ARCHITECT
☐ LENDOR
☐ GENERAL CONTRACTOR
☐ CONSTRUCTION MANAGER
☐ OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

Change Orders approved in previous months by Owner	APPROVED	DEDUCTIONS
Total	\$147,091.44	(\$9,611.15)
Approved this Month		
Number	Date Approved	
TOTALS		\$137,480.29

1. ORIGINAL CONTRACT SUM \$3,909,000.00
2. Net change by Change Orders \$137,480.29
3. CONTRACT SUM TO DATE (Line 1 + 2) \$4,046,480.29
4. TOTAL COMPLETED & STORED TO DATE \$2,191,901.79
(Column I on G703)
5. RETAINAGE:
 - a. 5.00% \$109,595.10
(Column F + G on G703)
 - b.
(Column H on G703)

6. TOTAL EARNED LESS RETAINAGE \$109,595.10
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

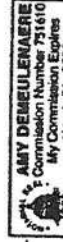
8. CURRENT PAYMENT DUE \$1,797,085.25
(Line 6 from prior Certificate)
9. BALANCE TO FINISH, PLUS RETAINAGE \$285,221.44
(Line 3 less Line 6)

State of IA

Subscribed and sworn to before me this 12th day of March 2020

Notary Public: *Amber*

My Commission Expires: 3-6-23



CONTRACTOR: Garling Construction, Inc.

BY: *Tony R* DATE: 3-12-20

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 285,221.44
Two Hundred Eighty Five Thousand Two Hundred Twenty One Dollars and Forty Four Cents

ARCHITECT:

[Signature]

Date: 3.31.2020

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET AIA DOCUMENT G703 PROJECT: 54095 REGULAR ITEMS													PAGE 2 of 5		
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.													APPLICATION NO: 11		
In tabulations below, amounts are stated to the nearest dollar.													INVOICE NO: 001138		
Use Column L on Contracts where variable retainage for item													PROJECT NO: 54095		
													ARCHITECT PROJECT NO:		
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	SCHEDULED VALUE		PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND		BALANCE TO FINISH			
			AMOUNT		AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	STORED TO DATE AMOUNT	COMPLETE	BALANCE	RETAINAGE		
1															
2	Division 1 - General Requirements														
3	Bonds/Insurance Permits	010002	22,325.00		22,325.00	100%					22,325.00	100%	1,116.25		
4	Mobilization & Equipment	010003	14,050.00		9,800.00	70%	2,500.00		18%	12,300.00	88%	1,750.00	615.00		
5	Management/Supervision/Admin	010004	263,395.00		176,150.00	67%	12,500.00		5%	188,650.00	72%	74,745.00	9,432.50		
6	Temporary Utilities / Dumpster	010005	24,550.00		10,261.00	42%	1,200.00		5%	11,461.00	47%	13,089.00	573.05		
7	Temporary Construction	010009	11,840.00		10,200.00	86%				10,200.00	86%	1,640.00	510.00		
8	Clean Up	010020	9,690.00		4,725.00	49%	650.00		7%	5,375.00	55%	4,315.00	268.75		
9	Winter Conditions	010030	27,665.00		9,125.00	33%	18,540.00		67%	27,665.00	100%		1,383.25		
10	BIM	010038	4,650.00		4,650.00	100%				4,650.00	100%		232.50		
11	Division 2 - Existing Conditions														
12	Layout & Staking	020050	5,665.00		5,452.64	96%				5,452.64	96%	212.36	272.63		
13	SWPPP	020051	3,480.00		2,470.00	71%	250.00		7%	2,720.00	78%	760.00	136.00		
14	Dewatering		37,750.00		37,750.00	100%				37,750.00	100%		1,887.50		
15	Demolition	020052	36,380.00		15,930.00	44%	900.00		2%	16,830.00	46%	19,550.00	841.50		
16	Earthwork/ Site Cleaning	020063	321,645.00		280,840.00	87%				280,840.00	87%	40,805.00	14,042.00		
17	Asphalt Paving	020069	57,220.00		42,915.00	75%				42,915.00	75%	14,305.00	2,145.75		
18	Landscaping	020090	37,235.00									37,235.00			
19	Division 3 - Concrete														
20	Underpinning Soil Stabilization		57,310.00		57,310.00	100%				57,310.00	100%		2,865.50		
21	Concrete Foundations	030150	236,570.00		228,601.00	97%	4,400.00		2%	233,001.00	98%	3,569.00	11,650.05		
22	Site Concrete		47,580.00		26,350.00	55%				26,350.00	55%	21,230.00	1,317.50		
23	Division 4 - Masonry														
24	Unit Masonry/Masonry Veneer	040325	204,665.00		20,700.00	10%	5,250.00		3%	25,950.00	13%	178,715.00	1,297.50		
25	Division 5 - Metals														
26	Steel Material		123,615.00		119,131.00	96%	1,450.00		1%	120,581.00	98%	3,034.00	6,029.05		
27	Steel Erection	050353	58,030.00		49,409.00	85%	4,621.00		8%	54,030.00	93%	4,000.00	2,701.50		
28	Division 6 - Wood, Plastics & Com														
29	Rough Carpentry/Trusses	060405	206,600.00		123,750.00	60%	46,850.00		23%	170,600.00	83%	36,000.00	8,530.00		
30	Finish Carpentry/Casework	060415	59,445.00									59,445.00			
31	Division 7 - Thermal & Moist. Pro														
32	Sheet Waterproofing	070476	31,610.00		28,610.00	91%	3,000.00		9%	31,610.00	100%	5,020.00	1,580.50		
33	Water Repellents	070477	5,020.00												
34	Insulation	070478	36,600.00		1,200.00	3%				1,200.00	3%	35,400.00	60.00		
35	Weather Barriers	070480	14,875.00		8,925.00	60%	3,550.00		24%	12,475.00	84%	2,400.00	623.75		
PAGE TOTALS															
REGULAR ITEM TOTALS			\$1,959,460.00		\$1,296,579.64	66%	\$105,661.00		5%	\$1,402,240.64	72%	\$557,219.36	\$70,112.03		
CHANGE ORDERS			\$3,909,000.00		\$1,752,963.64	45%	\$299,711.00		8%	\$2,052,674.64	53%	\$1,856,325.36	\$102,633.73		
GRAND TOTALS			\$137,480.29		\$138,705.05	101%	\$522.10		0%	\$139,227.15	101%	(\$1,746.86)	\$6,961.37		
			\$4,046,480.29		\$1,891,668.69	47%	\$300,233.10		7%	\$2,191,901.79	54%	\$1,854,578.50	\$109,595.10		

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CONTINUATION SHEET AIA DOCUMENT G703										PROJECT: 54095										REGULAR ITEMS										PAGE 3 of 5									
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.										APPLICATION NO: 11										INVOICE NO: 001138										PROJECT NO: 54095									
In tabulations below, amounts are stated to the nearest dollar.										CONTRACT DATE: 2/16/2020										ARCHITECT PROJECT NO: 54095																			
Use Column L on Contracts where variable retainage for Item										FROM: 3/15/2020																													
A	B	C	D	E	F	G	H	I	J	K	L	M																											
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	SCHEDULED VALUE		PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH																											
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE																										
36	Asphalt Shingles		63,855.00				63,855.00		100%	63,855.00		51,625.00	3,192.75																										
37	Metal Roofing/Flashing/Spec		51,625.00									6,675.00																											
38	Joint Sealants		6,675.00																																				
39	Division 8 - Openings																																						
40	Doors/Frames/Hardware	080502	83,185.00	35%	28,985.00		2,000.00		2%	30,985.00		52,200.00	1,549.25																										
41	Access Doors	080510	600.00									600.00																											
42	Alum Stlrmt/Security Wdw/Glazing	080513	24,915.00									24,915.00																											
43	Wood Windows	090551	53,860.00				50,360.00		94%	50,360.00		3,500.00	2,518.00																										
44	Division 9 - Finishes																																						
45	Gypsum Board Assemblies	090555	105,830.00	3%	3,250.00					3,250.00		102,580.00	162.50																										
46	Veneer Plastering	090560	22,225.00									22,225.00																											
47	Tiling	090564	8,410.00									8,410.00																											
48	Resilient Flooring	090566	28,645.00									28,645.00																											
49	Tile Carpeting		56,920.00									56,920.00																											
50	Acoustical Ceilings		51,310.00									51,310.00																											
51	Painting/Wall Covering		57,065.00									57,065.00																											
52	Division 10 - Specialties																																						
53	Signage	100601	22,780.00	1%	325.00					325.00		22,455.00	16.25																										
54	Toilet Compartments	100606	950.00									950.00																											
55	Operable Partitions	100607	43,905.00									43,905.00																											
56	Wall Protection	100610	3,920.00									3,920.00																											
57	Toilet Accessories	100613	9,680.00									9,680.00																											
58	Fire Protection Specialties		920.00									920.00																											
59	Flagpoles		4,200.00									4,200.00																											
60	Division 11 - Equipment																																						
61	Library Equipment	110640	6,140.00									6,140.00																											
62	Division 12 - Furnishings																																						
63	Horiz.Blinds/Wdw Shades	120680	9,330.00									9,330.00																											
64	Entrance Floor mats & Frames		5,145.00									5,145.00																											
65	Division 14 - Conveying Equip																																						
66	Electric Traction Elevators	140755	102,170.00																																				
67	Division 21 - Fire Suppression																																						
68	Fire Suppression/Sprinkler	150766	109,230.00	10%	10,923.00					10,923.00		102,170.00																											
69	Division 22 - Plumbing																																						
70	Plumbing Mobilization		20,845.00	79%	16,385.00		2,000.00		10%	18,385.00		2,460.00	919.25																										
PAGE TOTALS			\$954,335.00	6%	\$59,868.00		\$118,215.00		12%	\$178,083.00		\$776,252.00	\$8,904.15																										
REGULAR ITEM TOTALS			\$3,909,000.00	45%	\$1,752,963.84		\$799,711.00		8%	\$2,052,674.64		\$1,856,325.36	\$102,633.73																										
CHANGE ORDERS			\$137,480.29	101%	\$138,705.05		\$522.10		0%	\$139,227.15		(\$1,746.86)	\$6,961.37																										
GRAND TOTALS			\$4,046,480.29	47%	\$1,891,668.89		\$300,233.10		7%	\$2,191,901.79		\$1,854,578.50	\$109,595.10																										

MODIFIED AIA G703 - CONTINUATION SHEET FOR G703

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column L on Contracts where variable retainage for line items may apply.

ITEM NO.	DESCRIPTION OF WORK	CHANGE ORDER NUMBER	BILLING CODES	SCHEDULED VALUE		PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND TO DATE		BALANCE TO FINISH	
				AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	STORIED AMOUNT	COMPLETE	BALANCE	RETAINAGE
1	COR 001-Revise electrical work	01		19,514.69	100%	19,514.69	100%				19,514.69	100%		975.73
2	COR 003-1-Parking Lot Change			(6,175.00)	100%	(6,175.00)	100%				(6,175.00)	100%		(308.75)
3	COR 004-Eliminate BIM Coordination			7,293.51	100%	7,293.51	100%				7,293.51	100%		364.68
4	COR 005-Revise Water Service per			4,811.20	100%	4,811.20	100%				4,811.20	100%		240.56
5	COR 006-Additional Backfill and man			773.93										
6	COR 007-Added Bollard			486.96										
7	COR 009-Window shade power addit			428.40										
8	COR 010R-1-Door Hardware Change			2,397.10	76%	1,875.00		522.10		22%	2,397.10	100%		119.86
9	COR 011-Revise Roof Support ASI 4			106,064.34	100%	106,064.34	100%				106,064.34	100%		5,303.72
10	COR 012R-Revise Over Excavation			5,321.31	100%	5,321.31	100%				5,321.31	100%		266.07
11	COR 013R-Gravity Subdrainage Syst													
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PAGE TOTALS				\$137,480.29	101%	\$136,705.05	101%	\$522.10		0%	\$136,222.15	101%	(\$1,746.86)	\$6,961.37
CHANGE ORDER TOTAL				\$137,480.29	101%	\$136,705.05	101%	\$522.10		0%	\$136,222.15	101%	(\$1,746.86)	\$6,961.37
REGULAR ITEMS TOTALS				\$3,909,000.00	45%	\$1,762,863.64	45%	\$299,711.00		8%	\$3,083,674.64	53%	\$1,856,328.36	\$102,633.73
GRAND TOTALS				\$4,046,480.29	47%	\$1,891,668.69	47%	\$300,233.10		7%	\$2,191,901.79	54%	\$1,854,578.50	\$109,595.10